

The Board of Commissioners held a work session Tuesday, December 17, 2013, at the Town Hall. Commissioners present were Clara Debnam, Gerleen Pitchford, Sylvia Alston and Heidi Hogan.

Mayor Bobbitt called the meeting to order at 10:01 am.

Mayor Bobbitt advised she needed clarification on the placement of limited parking signs on E South Main and "Do not Block Alley" signs on the alley behind Town Hall. Discussion included talking with merchants about parking elsewhere, whether to place signs limiting parking just in front of Town Hall and the Library building or signs at each end of the block stating limited parking between the signs, whether to place the signs at each end of the alley and contacting DOT to see what could be done. Mayor Bobbitt stated she would contact DOT and send the information out with the agenda package for the next regular meeting.

Mayor Bobbitt asked the commissioners to not post comments on social media concerning Board Members and Town business.

Mayor Bobbitt reminded the Board they needed to complete the NIM's (National Incident Management) courses.

The Board discussed possible locations for a temporary facility for KIPP.

The Board discussed the Clerk's plans to retire the end of March, the timetable for hiring and training a replacement, putting together a compensation package, and preparing a list of interview questions. The consensus was to place a notice for applications on the Town's website immediately.

Commissioner Pitchford advised the Town's current auditor may not be willing to do the coming end of year audit so the Board should be aware the cost could go up.

Commissioner Pitchford advised that Don Spragins had stated he was willing to serve on the Board of Adjustment. Commissioner Alston made a motion seconded by Commissioner Pitchford, to appoint Don Spragins to the Board of Adjustment (alternate). The motion was voted and carried.

Commissioner Pitchford commented that the Mayor had enough to handle and the departments needed someone who could make motions and vote and recommended making Commissioner Hogan the Street Commissioner. Commissioner Hogan agreed to taking on the responsibility and Commissioner Alston made a motion to appoint Commissioner Hogan Street Commissioner. Discussion followed and Commissioner Debnam seconded the motion. The motion was voted and carried.

Commissioner Debnam advised she had spoken with Mike Harnett about serving on the Economic Development Committee and he was agreeable. They needed at least five more members and Mr. Lucas had agreed to serve as well. Commissioner Hogan advised the Library Committee (Citizen Participation Committee) and the Economic Development Committee would be combined during Catalyst Grant for the library. They needed to set up a date to meet in January.

The Clerk advised the Board bid opening for additional work for the North Side Grant would be Thursday, December 19<sup>th</sup>.

Commissioner Hogan made a motion seconded by Commissioner Pitchford, to adjourn the meeting at 10:46 am. The motion was voted and carried.

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Clerk