

The Board of Commissioners held a work session Tuesday, January 21, 2014, at the Town Hall. Commissioners present were Gerleen Pitchford, Heidi Hogan, Terry Newsom, Sylvia Alston and Clara Debnam.

Mayor Bobbitt called the meeting to order at 10:02 am.

Commissioner Alston advised she had been approached concerning an anonymous donation to repair headstones on gravesites where the owner was unknown. Discussion included cost, a previous estimate had been \$200.00 each, and liability concerns. The consensus was for Commissioner Alston to check with Town Attorney Gilbert Chichester.

Commissioner Alston reported on the Halifax Recreation Committee; the survey funded by R.J. Reynolds could be used as a base for establishing need for a Town of Littleton application.

Commissioner Hogan reported KIPP would be coming to Littleton; they were still looking into facilities.

Commissioner Newsom advised the Police Department was down to one car and discussion included purchasing two program cars, looking into used vehicles, repairing the current cars, and budgeting for any cars purchased. The consensus was for Commissioner Newsom looking into alternatives to purchasing new cars.

Commissioner Pitchford advised they needed to start looking at next year's budget. Discussion included budgeting for training for the new clerk, utilities at the new library, hiring a new auditor, possible increases in health insurance, advertising for bids on street and cemetery maintenance, and making repairs to the Masonic Building windows and the back door of the Police Department building.

Mayor Bobbitt reported she had spoken with Todd Lewis, DOT, about the signs for South Main; they needed to be placed every 3 or 4 cars and high enough to see with breakaway posts. The Board discussed doing half this year and half next year. Mayor Bobbitt stated she would bring a cost estimate to the next meeting.

Commissioner Alston advised the Town Policy required Christmas decoration be removed by February 1st and discussion included enforcing the policy, putting up notice and informing the funeral homes.

The Board discussed scheduling interviews for the Clerk/Finance Officer position and agreed to meet Tuesday, January 28 at 10:00 am and again on Wednesday, January 29 at 5:30 pm for interviews.

Commissioner Hogan advised the letter for contract bids was going out and some potential contractors for the Library renovation had been contacted.

Commissioner Alston made a motion seconded by Commissioner Newsom, to adjourn the meeting at 11:52 am. The motion was voted and carried.

Clerk