

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

April 22, 2014

WORK SESSION
AGENDA

1. Call work session meeting to order 10:00 a.m.
2. Finance Commissioner – Revised Budget Considerations
3. Motion made and passed on Feb 3, 2013 concerning Public Comment and intent.
4. Motion to enter into closed session pursuant NCGS 143-318.11(a)(3) to consult with attorney, and/or (6) to discuss personnel(if necessary)
5. Neighborhood Watch and Church Watch Program
6. Motion to add Commissioner's Remarks.
7. Robert's Rules of Order as procedure for conducting town council meetings
8. Cemetery Commissioner - Cemetery Issues (sign and budget)
9. Motion to approve agenda on the agenda right after the pledge of allegiance.
10. Street Commissioner – Pot Holes, Storm drain overflow, Mow/Yard Brush clean up contract and citizen notification of dates
11. Mayor's remarks.
12. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (6) to discuss personnel. (and (3) to consult with attorney)
13. Adjourn.

Next regular meeting scheduled Monday, May 5, 2014 at 6:30 pm.

The Board of Commissioners held a work session, Tuesday, April 22, 2014, at the Town Hall. The purpose of the meeting was to work on the FY 201-15 Budget. Commissioners present were Gerleen Pitchford, Terry Newsom, Clara Debnam, Sylvia Alston and Heidi Hogan. Mayor Nada Diana Bobbitt presided over the meeting.

Mayor Bobbitt called the meeting to order at 10:02 am and stated the meeting was for continued budget discussion, neighborhood watch, cemetery and street issues.

Commissioner Pitchford presented revised proposed budget following changes from meeting 04/15/2014. Discussion was held and agreed the budget is in line but needs to be tabled until the revenues are presented for the upcoming year.

Commissioner Alston presented a line item to the agenda allowing public comment and commissioners' report. Discussion was held and agreed this would be added to the standard meeting agenda.

Discussion was held clarifying the need for closed session on the agenda in case anything is brought to the board during the meeting. Any issues requiring closed session are to be presented to the Board prior to the meeting.

Commissioner Alston mentioned that she is interested in posting a sign at the cemetery containing the rules and regulations. Discussion was held and suggested Commissioner Alston move forward with getting prices for sign.

Commissioner Alston presented to the Board the concept of a Neighborhood Watch within the town; She has shared this idea with area leaders and churches. Everyone agreed it was a great idea. Discussion was held and agreed to allow Commissioner Alston proceed with this project.

Commissioner Alston reminded the Board to add Approval of Agenda to the agenda at regular meetings.

Commissioner Hogan updated the Board on Streets. Pot holes are being identified and the volunteers are still coming to pick up litter. She also presented a flyer for public information on pick ups leaf limb debris and landfill sites and times.

The Clerk advised the Board that the job opening of Police Chief was posted on the Town website and on NCWorks website.

Commissioner Newsom made a motion seconded by Commissioner Debnam to adjourn at 12:21 pm. The motion was voted and carried.

Clerk