

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

October 06, 2014

AGENDA
Public Hearing 6:00 pm

1. CDBG Program Amendment.
2. Adjourn Public Hearing

AGENDA
Regular Scheduled Monthly Board Meeting 6:30 pm

3. Call Regular meeting to order
4. Pledge of Allegiance followed by Invocation.
5. Motion to Approve Agenda
6. Consider approval of minutes of meeting(s) held September 2014.
7. Approval for payment of bills made in September 2014.
8. Consider Budget Amendments September 2014
9. Crime Prevention Workshop
10. Wells Fargo Donation
11. Commissioners reports on activities in September 2014.
12. Citizens Comments – comments/questions limited to 2 minutes.
13. Mayor's remarks.
14. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (6) to discuss personnel. (and (3) to consult with attorney)
15. Adjourn.

Next regular meeting scheduled Monday, November 03, 2014 at 6:30 pm.

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PUBLIC HEARING - CDBG Catalyst Program Grant
6:00 pm 10/06/2014

CDBG Catalyst Program Grant – Library Public Hearing to discuss Project and Program Amendment. The Board of Commissioners of the Town of Littleton held Public Hearing on Tuesday October 06, 2014, at 6:00 pm at the Littleton Town Hall. Present were Mayor Diana Bobbitt and Commissioners Terry Newsom, Gerleen Pitchford, Sylvia Alston, Clara Debnam and Heidi Hogan. Mr. Dennis Patton with Upper Coastal Plains Council was presented. No member of the general public attended

Mayor Bobbitt called the meeting to order. Mr. Patton, grant administrator, proposed a Program Amendment to the 2012 CDBG NC Catalyst Program Grant. He presented three new activities in two new project areas to the Board. Recommendations include: 1) Pedestrian Improvements on existing landscaped area between the street and parking at the library and 2) Drainage ditch and replacement of culvert in block of Stokes and Kirkland Streets and 3) Lift Station and forced drainage at intersection of Stokes St and Hwy 158. A formal amendment is required to make these changes to the project.

Mayor Bobbitt received a motion from Commissioner Alston, seconded by Commissioner Hogan to close the Public Hearing. The meeting adjourned at 6:29 pm.

Town of Littleton Board Meeting
6:30 pm 10/06/2014

The Board of Commissioners of the Town of Littleton held the regular board meeting on Tuesday, October 06, 2014, at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam, Terry Newsom and Heidi Hogan. Mayor Diana Bobbitt presided over the meeting. Eleven members of the public attended.

Mayor Nada Diana Bobbitt opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Newsom made a motion seconded by Commissioner Hogan, to approve the Agenda. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Pitchford to approve the minutes from September as written. The motion was voted and carried.

Commissioner Debnam made a motion seconded by Commissioner Alston to approve the payment of the bills made in the month of September 2014. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Hogan to approve the CDBG Amendment. The motion was voted and carried. A copy is hereby incorporated into the minutes.

Commissioner Pitchford announced a planned Crime Prevention Workshop to be held at the Littleton Library 10/14/2014 at 6:30 pm. She also announced she and Chief Bowens would be attending a Gang

Awareness Summit presented by Halifax County Sheriff's Department in Roanoke Rapids Thursday 10/16 at 7:00 pm.

Water/Sewer Report – Commissioner Debnam read the September Water/Sewer Report. A copy is hereby incorporated into the minutes. She reported the repair of the water pressure issue at Dempsey Faulcon's was complete. A major leak was reported on Odell Road. Asphalt and paving repairs are currently underway. There remain 17 meters that are to be replaced.

Finance Report – Commissioner Pitchford read the September Finance Report. A copy is hereby incorporated into the minutes.

Police Report – Commissioner Pitchford read the September Police Report. A copy is hereby incorporated into the minutes. She reported that the Police vehicles were now OSHA compliant and the bullet proof vest had been ordered. The Board voted to declare surplus an older computer and TV at the police department.

Street Report – Commissioner Hogan reported she would continue monitoring the street light electric bill for savings from the light bulb exchange. She reported brush pickups were not going as well as expected. But that she was working with the vendor on the issues. She is obtaining estimates for curbing repairs on North and South Main Streets.

Cemetery Report – Commissioner Alston reported one lawn cutting during the month of August.

Citizens' comments on the Commissioners Report – no comments

Mayor Bobbitt presented Commissioner Hogan with a Plaque of Appreciation and Gratitude from the Board for her efforts on the Library.

Mayor Bobbitt advised the next regular board meeting is Monday November 03, 2014 at 6:30 p.m. and next regular work is scheduled for November 18, 2014 7:00 p.m.

Commissioner Alston made a motion seconded by Commissioner Pitchford to adjourn the session at 7:09 pm. The motion was voted and carried.

Clerk