

**TOWN OF LITTLETON**  
LITTLETON, NORTH CAROLINA

December 08, 2014

**AGENDA**

**Monthly Board Meeting 6:30 pm**

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held November 2014.
5. Approval for payment of bills made in November 2014.
6. Resolution adopting 2015 Meeting and Holiday Schedule
7. Chief Winifred Bowens request to address the Board
8. Citizens Comments/Concerns limited to 5 minutes – no request
9. Commissioners reports on activities in November 2014.
10. Citizens Comments – comments/questions on Commissioner’s reports - limited to 2 minutes.
11. Mayor’s remarks.
12. **Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) to consult with attorney).**
13. Adjourn.

**Next regular meeting scheduled Monday, January 05, 2015 at 6:30 pm.**

**Town of Littleton Board Meeting**  
**6:30 pm 12/08/2014**

The Board of Commissioners of the Town of Littleton held the regular board meeting on Monday, December 08, 2014, at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam, Terry Newsom and Heidi Hogan. Mayor Diana Bobbitt presided over the meeting. Fourteen members of the public attended.

Mayor Nada Diana Bobbitt opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Alston made a motion seconded by Commissioner Hogan, to approve the Agenda. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Debnam to approve the minutes from November as written. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Debnam to approve the payment of the bills made in the month of November 2014. The motion was voted and carried.

Commissioner Alston made the motion seconded by Commissioner Pitchford to approve the meeting times schedule for 2015 work sessions at 10:00am and board meetings at 6:30pm. The motion carried.

Police Chief Bowens updated the Board and citizens on the status of the Police Department.

Citizen's Comments –

Water/Sewer Report – Commissioner Debnam read the November Water/Sewer Report. A copy is hereby incorporated into the minutes. Water/Sewer Superintendent Keith Hamm mentioned that water would be turned off December 11, 2014 10:00pm – 6:00am. Replacing valves within the water system.

Police Report – Commissioner Pitchford read the November Police Report. A copy is hereby incorporated into the minutes.

Finance Report – Commissioner Pitchford read the November Finance Report. A copy is hereby incorporated into the minutes.

Street Report – Commissioner Hogan reported leaf pickups had begun and they would be dumped at the waste water treatment plant. HUD grant update renovation paperwork and environmental studies continue. UCPCOG suggest an official representative of the town to work with the contractors. Project Manager David Harris. Commissioner Hogan made the motion, seconded by Commissioner Alston to appoint her the town representative. The motion carried.

Recreation Report – Commissioner Alston reported there is an important meeting in Halifax County on 12/10/2014 to accept the report findings of the recent county wide recreational study. There will be an additional meeting mid-January where the citizens of Littleton should plan to attend. She also reported she is investigating long range plans for recreation in town and additional grant funding.

Cemetery Report – Commissioner Alston thanked Mr. & Mrs. Dick Kohl and the local boy scouts for placing flags at the cemetery. She is still working with contractors and volunteers to log graves sites, Commissioner Alston is taking

Citizen’s Comments – Mr. & Mrs. Mike Dawls made a donation of a large mag lite to Chief Bowens and the Police Department. Mr. Dick Kohl commended Chief Bowens on her efforts and thanked her for speaking at the American Legion Annual December 7<sup>th</sup> meeting.

Mayor’s Remarks – Mayor Bobbitt asked the Board to reconsider their decision to remove Commissioner Newsom as Police Commissioner and return the authority of the Mayor to pre-election standards. With no comment or reply Mayor Bobbitt again requested to the Board to make the changes. Commissioner Hogan commented and applauded Mayor Pro tem Newsom performance over the past few months in the absence of the Mayor. The Mayor again requested a motion to reinstate the Board. Commissioner Debnam made the motion seconded by Commissioner Newsom. The motion was voted down three to two. Mayor Bobbitt then announced her resignation.

Commissioner Terry Newsom requested permission to leave the meeting for another commitment at 7:10 p.m. The Mayor granted his request.

Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) to discuss personnel made by Commissioner Alston and seconded by Commissioner Hogan.

Regular session resumed at 7:50 p.m.

Mayor Bobbitt made the announcement that smoke detectors are available on Tuesday nights between the hours of 6:30 pm and 7:00 pm at no charge at the Littleton Volunteer Fire Department.

Mayor Bobbitt applauded Moira Underwood on the excellent job she did on organizing the Littleton Christmas Parade. She recommended a Mayor’s Resolution be given to her.

Mayor Bobbitt advised the next regular board meeting is Monday January 05, 2015 at 6:30 p.m.

With no further business Commissioner Pitchford made the motion, seconded by Commissioner Debnam to adjourn the meeting at 8:02 p.m. The motion was voted and carried.

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Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 4-318(a)(3)

Board Members discussed the status of an investigation by District Attorney Melissa Pelfrey. Commissioner Hogan made a motion, seconded by Commissioner Debnam to return to regular session at 7:50 p.m. The motion was voted and carried.

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Clerk