

Town of Littleton Board Work Session – 10:00 am 12/16/2014

The Board of Commissioners of the Town of Littleton held the monthly work session on Tuesday, December 16, 2014 at 10:00 am at the Littleton town hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam, Heidi Hogan, Terry Newsom and three members of the community.

Mayor Pro Tem Terry Newsom called the meeting to order at 10:01 am.

The subject of replacing Town Attorney Gilbert Chichester was discussed and at the suggestion of Commissioner Hogan tabled until the next work session. Clerk will create a prospectus for Commissioners to review the candidates.

Mayor Pro Tem Newsom recommended the Town should re look at the full time Police Officer to assist Chief Bowens. Following discussion it was agreed to be open to the idea and follow up with Chief Bowens.

Wells Fargo paperwork is complete on the 418 Bacon Road property. Discussion was held on how to best use the property. No decision was made.

Updating bank signatures – Clerk recommended waiting until new Mayor is appointed. The Board was in agreement to hold off until the January meeting to readdress.

HUD Grant Surveyor- motion to use Wm. Hunter Traylor at the rate of \$475.00.

HUD Closing - motion to use Attorney Tom Skinner at the rate of \$875.00 to handle the closing of the HUD House.

AFLAC – 125 Cafeteria Plan – Following discussion the Board decided not to agree to establish a 125 Cafeteria Plan

Capital Improvement Plans – Clerk request delay until 01/01/2015 to finish draft documents.

Mural Update – Commissioner Hogan updated the Board on the application to Halifax Arts Council on a mural project. If Littleton is selected there will be a citizen's advisory committee.

Clerk Office – request to close the Clerk's office on Friday January 02, 2015. January 01, 2015 is a holiday, January 02, 2015 – clerk will use a vacation day. Commissioner Alston made the motion, seconded by Commissioner Hogan to close the office 01/02/2015.

Scheduling conflict – on 01/14 and 01/15 Clerk will be in class; Leslie will be reading meters on those days. Leslie suggested closing the window ½ day on the 14th, 15th and 16th. Commissioner Debnam made the offer to work with Keith on those days of conflict.

Mayor / Mayor Pro Tem – The Board discussed the options of appointing a new Mayor. Mayor Pro Tem Newsom made the suggestion to make no change at this time.

Information sheet – The Board agreed the community be updated with notices re: municipal announcements on the Town Hall window and Post Office.

Motion to go into closed session pursuant to NCGS 143-318.11(a)(3) to discuss Attorney options for retaining an attorney.

Commissioner Debnam made the motion seconded by Commissioner Hogan to end closed session at 11:05am. The motion carried.

Commissioner Alston made the motion seconded by Commissioner Hogan to adjourn the meeting at 11:05am. The motion carried

Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 4-318(a)(3)

Board Members discussed the status of an investigation by District Attorney Melissa Pelfrey. Commissioner Alston made a motion, seconded by Commissioner Newsom to return to regular session at 11:05 a.m. The motion was voted and carried.

Clerk