

Town of Littleton Board Work Session – 10:00 am 03/17/2015

The Board of Commissioners of the Town of Littleton held a work session on Tuesday, March 17, 2015 at 10:00 am at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Clara Debnam and Heidi Hogan. Mayor Pro-Tem Terry Newsom presided over the meeting. In attendance were Ms. Christina Wells (Lake Gaston Chamber of Commerce) and former Commissioner Jimmy Kearney.

Mayor Pro-Tem Newsome called the meeting to order at 10:00 am.

Ms. Christina Wells addressed the Board and asked “How can the Chamber assist the Town in its marketing strategy?” Items discussed were the Littleton’s current website and options of partnering with Halifax Community College to update design. Commissioner Debnam will contact Dr. Griffin, President HCC on design and graphic design, marketing assistance options. What types of ideas could draw interest to Littleton and market downtown. Items discussed included embracing Lakeland and Lake Gaston and to develop a map and brochure of the restaurants and businesses in town. The group thought it was a good idea to add the town website to the water bills. Christina Wells and Wanda Clark will set a time to meet to continue the discussion.

Motion made by Commissioner Pitchford and seconded by Commissioner Debnam to adopt the budget amendment table from the Board Meeting 03.02.2015 with the exception of the library funds. The motion voted and carried.

Fulltime Police Officer – Commissioner Pitchford made the motion seconded by Commissioner Debnam to hire Littleton Part Time Officer Mark Oakley as the new Full Time Police Officer at the salary of \$41,000.00 effective April 01, 2015. The motion voted and carried. The position is eligible for state retirement plan and 401K benefits. Effective March 01, 2015 Littleton is no longer offering group insurance benefits.

Notary Fee – It was noted that the number of Notary Acts by the Clerk has increased since Mrs. Shirley Williams retired from A.M. Newsom Insurance January 01, 2015. The consensus of the Board was to not charge a fee at this time but to track the numbers over the next several months. Clerk will continue to perform Notary Acts as a public service to the town.

The Motion to advertise for the open Mayor’s Position was made by Commissioner Pitchford and seconded by Commissioner Debnam. The motion voted and carried. – Clerk will make applications available at the Town Hall and on the Town of Littleton website.

Commissioner Pitchford made the motion and seconded by Commissioner Debnam to approve the additional February invoices to be paid. The motion voted and carried.

With no further business Commissioner Pitchford made the motion seconded by Commissioner Hogan to adjourn the meeting at 11:45 am. The motion carried.

Clerk