

Town of Littleton Board Work Session – 10:00 am 06/16/2015

The Board of Commissioners of the Town of Littleton held a work session on Tuesday, June 16, 2015 at 10:00 am at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam and Heidi Hogan. Mayor Pro-Tem Terry Newsom presided over the meeting. Seven members of the public were in attendance.

Mayor Pro Tem Terry Newsom called the meeting to order at 10:01 am.

The Beach Bingo discussion from the Board Meeting 06.01.2015 continued on the business interested in locating in Littleton. Two letters were presented to the Board one from Littleton Baptist Church and one from Littleton Methodist Church. The letters are hereby incorporated into the minutes. Mayor Pro Tem Newsom requested Chief Bowens be able to address to the Board. The Board agreed. Chief Bowens feelings were consistence with the letters provided. Commissioner Pitchford made the motion seconded by Commissioner Debnam to send the issue to Zoning and Planning Board. The motion voted and carried. The Clerk will forward all information to the Zoning Board. Chief Bowens was excused from the meeting.

Commissioner Hogan suggested revamping the sign at the municipal lot to make it more friendly and welcoming. She would like to come up with new wording to include Yard Sale Use contact information. The Board agreed to allow Yard Sales to continue on Saturday July 4, 2015.

Book Bag Giveaway – August 08, 2015 – Commissioner Hogan reported the Motorcycle Club has 100 book bags to be given away for back to school. They are requesting the use of the Municipal Parking Lot for the distribution. Following discussion the Board agreed to allow the Motorcycle Club to hand out the book bags on 08.08.2015.

Commissioner Hogan brought to the Board the poor state (pot holes) of the parking lot at Casa Mia's Restaurant. The Board reminded Commissioner Hogan that that property is owned by CSX Railway and not Town property or responsibility. However they agreed to allow Commissioner Hogan obtain quotes on purchasing gravel.

Commissioner Hogan reported the LKG Baptist Men's group would like to volunteer for service project within the Town. They would like to take over maintenance of the Town Signs on Highway 158 at the East and West ends of town. The Commissioners requested the group present specific projects and schedules.

Festival Street Policy – Discussion was held again on festival request in Littleton. Ms. Wylene Goins contacted Commissioner Hogan about having a festival in town in Sept or Oct with both American Legions, a parade and dedication for POW's and veterans at the memorial. The Board agreed that it is not in favor of multiple parade request and street closures throughout the year. Commissioner Hogan will contact Mrs. Goins for more detailed information on this festival request.

The updated Schedule of Fees was reviewed and discussed. The Clerk will prepare a formal Resolution to adopt the new Fee Schedule for the July 6, 2015 Board Meeting.

Approval of invoices – Motion made by Commissioner Hogan, seconded by Commissioner Pitchford to pay the additional bills from the month of May and June 2015. The motion voted and carried.

Commissioner Hogan inquired who the Engineer on record is for the Town of Littleton. Mark Russell is the current Engineer on record. What is needed to obtain the services of Engineer on Record? Keith Hamm will inquire with Mr. Todd Steele, Engineer for his services.

Discussion was held on the status of the current closed Littleton landfill. Commissioner Hogan expressed interest in having DENR review the status and what is required by the Town to clean it up. The Board will review the budget to find the funds to clean up or secure another site.

Police Officer Coles requested to purchase his Littleton PD service weapon. Commissioner Pitchford made the motion, seconded by Commissioner Debnam to declare the service weapon (GLOCK 22 PSY193 CN10-568) surplus and sell the firearm to Officer Coles in the amount of \$350.00. The funds from the sale are to go back into the Police budget. The motion voted and carried.

The motion was made by Commissioner Debnam, seconded by Commissioner Pitchford to have the electric to the Mitchell Street lift station be turned over to property owner Jimmy King. The motion voted and carried. The Clerk will send Mr. King a letter informing him of the decision.

The motion was made by Commissioner Debnam, seconded by Commissioner Pitchford to begin sewer charges for Ray B. Alston, Bacon Road and Jan Spragins, Hwy 158. The motion voted and carried. The Clerk will send a letter informing them of the decision.

The intersection at North Main and Church Streets at Littleton Hardware is unsafe. The Board suggested adding a third stop sign. Commissioner Hogan made the motion, seconded by Commissioner Pitchford to have Hogan order and place the additional stop sign at the intersection. The motion voted and carried.

Commissioner Hogan brought to the Board a request from Ms. Wylene Goins to have a 2 Day Festival in the Spring of 2016. The issue was tabled until the next meeting.

With no further business Commissioner Pitchford made the motion seconded by Commissioner Alston to adjourn the meeting at 12:02 pm. The motion carried.

Clerk