

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

Work Session 09/15/2015 10:00 am

The Board of Commissioners of the Town of Littleton held a work session on Tuesday, September 15, 2015 at 10:00 am at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston and Heidi Hogan, Mayor Pro Tem Clara Debnam presided over the meeting. Librarian Kim Gray, Mr. Ron Girdley, Mr. Jeef Peeden and Mr. Chuck Hux were in attendance.

Mayor Pro Tem Debnam called the meeting to order at 10:00 am

Mr. Jeff Peeden and Mr. Chuck Hux of Littleton Masonic Lodge presented to the Council a quote for a new roof (\$14, 800.00) and adding an exterior fire escape on the back of the building. The Royal Hart Lodge 497 requested consideration to extend the present lease in exchange for funding the roof repairs and exterior improvements totally an approximate \$20,000.00. Following discussion the Board agreed it is best to get an additional estimate and quote on the new roof. The Board thanked them for their time will follow up with the Mr. Peeden and Mr. Hux in the near future.

Discussion was held on the gravel estimates for the 150 tons of stones to complete the project behind the library/pedestrian landscaping. The Board requested Commissioner Hogan continue to research the gravel issue. No formal action taken.

Kim Gray led the tabled discussion from the Monthly Board meeting on the Library Board. She suggested the Board of Commissioners allow the Library Board to meet on October 20, 2015 at 4:00 pm and move forward with selecting members of the Library Board. Ms. Kim Gray will provide the Board with an updated list of members and dates of term. The Board of Commissioners was in agreement with allowing the Library Board and Kim Gray handle the issue.

Cemetery Superintendent – Mr. Ron Girdley expressed interest in being more involved and support of the Town. Commissioner Alston invited him to the Cemetery Committee meeting on September 30, 2015 2:00pm. Commissioner Alston will meet with Ron prior to the meeting and go over the responsibilities and roles of the Cemetery Superintendent. Commissioner Alston is in discussions with Mr. Wyatt Pegram at Blaylock Funeral Home to transition the coordinating of the contractor for actual digging of the graves. Several members of the Board expressed concern on the administrative costs and the collection of the associated fees. The Board discussed how that would work but no formal action was taken. Commissioner Alston plans to present to the Council revised Littleton Cemetery Ordinances prior to the end of October 2015.

Ghost Museum Complaint – Operating a business in a residential district. An official complaint has been filed with Jim Skilton. Commissioner Pitchford made the motion seconded by Commissioner Alston to table the conversation until Mr. Jim Skilton can be in attendance at the meeting.

Festival Policy – Commissioner Hogan updated the Board on the process of developing an official festival policy for the Town. She will continue to work on this project and update at a later date.

Website – Leslie Carver updated the Board on the progress of developing the Town Website. The issue will be added to the next work session.

Commissioner Pitchford reported to the Board on the financial costs of police coverage for the Littleton Lake Gaston Festival. The total cost to Littleton Officers was \$619.21 plus taxes and retirement. The Town of Hillsborough provided 1 volunteer officer and the Halifax’s County Sheriff’s Department provided 2 deputies at the cost of \$ 550.00 through mutual aid agreements.

Commissioner Hogan reminded the Board the financial contributions from the Littleton’s Lion’s Club including the gravel purchased at the Casa Mia’s parking lot and installing the electric conduit in the pedestrian landscape project behind the town hall.

South Main Street sidewalk storm drain issue – Commissioner Hogan reported to the Board she had met with Mr. Ron Keeter, NC DOT. The NC DOT has offered to do the project (estimated total of \$60,000.00). He is requesting the Town contribute \$15,000.00 toward the project. Commissioner Alston made the motion seconded by Commissioner Pitchford to authorize the expenditure of Powell Bill funds in the amount of \$15,000.00 toward the project. The motion voted and carried, 4/0.

Commissioner Alston updated the Board of a recent meeting of Halifax County Recreation Committee. She has been appointed to the committee as a representative from Littleton area of the county.

Discussion was held on installing an exterior faucet on the back wall of the Town Hall. Commissioner Pitchford recused herself the discussion and vote. She is waiting on another bid. Commissioner Alston made the motion seconded by Commissioner Debnam to allow Commissioner Hogan to spend less than \$500.00 of library donated funds for the installation of an exterior hose bib (faucet) at the town hall. The motion voted and carried.

Commissioner Pitchford made the motion, seconded by Commissioner Hogan to adjourn the Board Meeting at 12:30p.m. The motion was voted and carried.

Clerk