

Town of Littleton
Board of Commissioners Work Session Agenda –
October 20, 2015

Street Closure Fee – Continued discussion
Warren County Rescue Squad - Newsom
Mason’s Lease Agreement -
Holiday for Town Employees/Office Closures/Professional Development - Alston
Zoning Complaint (Skilton can teleconference) Ghost Museum
Website - Update
Festival Policy – Update
HCIA Legislative Goals - Hogan
Cemetery Ordinances and Fee Schedule - Alston
Snow Removal Contract -
Library Board Meeting 10.20.2015 4:00pm
Halifax Horizons 10.21.2015 5:00pm

The Board of Commissioners of the Town of Littleton held a work session on Tuesday, October 20, 2015 at 10:00 am at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston and Heidi Hogan, Mayor Pro Tem Terry Newsom presided over the meeting. Chief Bowens and six members of the public were in attendance.

Mayor Pro Tem Newsom called the meeting to order at 10:03 am. Commissioner Hogan requested to leave at 10:45am. Commissioner Hogan requested the Board allow members of the public address the Board. The members of the council agreed.

Mrs. Moira Underwood, chair for the Christmas parade requested the Board reconsider the street closure fee. Her concern is that the small group of organizers does not have a budget and is unable to afford the \$250.00 fee. She expressed concerned that she would not have time to contact NC State Legislature Representatives for participation. Mrs. Underwood assumed the chair position from two former Mayor’s and had the impression the Town supported (not financially) the event.

Mrs. Ophelia Gould-Faison, 2016 chair MLK parade representing Oak Grove Missionary Baptist Church delivered a letter from Rev. McCollum and a petition with signatures requesting the Council say “NO” to the \$250 fee for all parades in Littleton, NC. A copy of the letter and petition are hereby incorporated into the minutes.

Mrs. Doris Dickens shared her history of involvement in parades in Littleton and what a shame it would be to not have parades on legal holidays in Littleton. She explained it was part of the town heritage, for love of country and good for the community.

Mrs. Sylvia Bowden shared her support for the partition of parades without paying the \$250.00 fee.

Commissioner Pitchford wanted to clarify that the fee was not initiated by the Police Dept. She asked the Board to consider if they would feel differently if they were not challenged by the public.

Commissioner Alston made the motion to grandfather the MLK, July 4th, Christmas parades and the annual festival any group consecutively for the past five years. Commissioner Hogan seconded the motion. The first vote was a 2-2 tie. Following additional discussion Commissioner Alston again made the motion, Commissioner Hogan seconded. The second vote passed with a 3-1 vote.

Warren County Rescue Squad – Mayor Pro Tem Newsom had received a complaint that volunteer EMT's did not receive a free meal ticket during the recent Littleton Festival. The Lions Club gave free meal tickets to police/sheriff's officers on duty. Commissioner Hogan said this was an oversight, apologized and she would call both Warren and Halifax County Volunteer Rescue Squads. It was noted that the Lion's Club makes an annual financial donation to both Rescue Squads with proceeds raised from the festival.

Mason's Lease – The Board discussed revisions to the proposed Lease Agreement at 118 South Main Street, Littleton. The Board made one change to the lease, an increase of annual rent payment from \$50.00 to \$400.00. The Clerk will contact Royal Hart Lodge for reply.

Commissioner Hogan left the meeting at 10:50

Personnel Issues – Commissioner Alston requested clarification on how the Town is tracking holiday and vacation hours. She wanted to be certain that all employees were treated equally and hours/times were accountable.

Variance Issue – Jim Skilton received an anonymous complaint that a homeowner in Littleton (Mosby Ave) is operating a business with a museum in his residence. Mr. Skilton via telephone advised a Special Use Permit (approval by the Board of Commissioners) is necessary to allow Mr. Barcelo to operate a business in his house for a group larger number than six. Sign Ordinance is not an issue. Mr. Skilton requested a copy of the updated Board Appointments.

Commissioner Alston requested permission to leave the meeting for a prior commitment. With only two Commissioners remaining, Mayor Pro Tem Newsom asked for a motion to adjourn the meeting. Commissioner Alston made the motion seconded by Commissioner Pitchford to adjourn the meeting at 11:10am.

Clerk