

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

November 02, 2015

AGENDA

Monthly Board Meeting 6:30 pm

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held October 2015
5. Approval for payment of bills made in October 2015
6. Royal Hart Lodge – Leasehold Improvements and terms of Lease
7. Citizens Comments/Concerns limited to 5 minutes – no request
8. Commissioners reports on activities in October 2015
9. Citizens Comments – comments/questions - limited to 2 minutes.
10. Mayor’s remarks. – Upcoming Election on 11/03/2015

Jamie Riggins Dam issue
Parade Fee Issue
11. **Motion to enter into closed session pursuant to NCGS 143-318.11(a)(3)**
 - a. Consult with Attorney
12. Adjourn.

Next regular meeting scheduled Monday, December 07, 2015 at 6:30 pm.

Town of 11/02/2015

The Board of Commissioners of the Town of Littleton held the regular Monthly Board Meeting on Monday, November 02, 2015 at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam and Heidi Hogan. Mayor Pro Tem Terry Newsom called the meeting to order at 6:30 pm. Town Attorney Kris Gardner and fifteen members of the public were also in attendance.

Mayor Pro Tem Newsom opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Debnam made a motion, seconded by Commissioner Hogan to approve the Agenda. The motion was voted and carried.

Commissioner Pitchford made a motion seconded by Commissioner Hogan to approve the minutes from October 2015 as written. The motion was voted and carried.

Commissioner Debnam made the motion seconded by Commissioner Pitchford to approve the payment of the bills made in the month of October 2015. The motion voted and carried.

Mayor Pro Tem Newsom requested the Royal Hart Lodge Lease issue be tabled until the Work Session 11/17/2015. The Council agreed.

Citizen Comments – There were no scheduled citizen comments

Commissioner Reports on activities during the month of October 2015 -

Water/Sewer Report – Commissioner Debnam read the October (09.15.15-10.15.15) Water/Sewer Report. A copy is hereby incorporated into the minutes.

Finance Report – Commissioner Pitchford read the October Finance Report. A copy is hereby incorporated into the minutes.

Police Report – Commissioner Pitchford read the October Police Report. A copy is hereby incorporated into the minutes. She again announced that Zaxby's restaurant in Roanoke Rapids, NC will sponsor the Littleton Police Department with 10% of all sales during the hours of 5:00 – 8:00 pm on November 10th and December 14th going to the LPD. She also reminded everyone of the Halifax County Sheriff's Town Hall meeting scheduled at the Littleton Town Hall Thursday November 5, 2015 at 7:00pm.

Street Report – Commissioner Hogan announced loose leaf pick ups are scheduled for the last week of November for areas of town north of Hwy 158 and the first week of December for areas of town located on the south side of Hwy 158. Leaves can be bagged or unbagged. Regular monthly brush pick up would occur the first week of December. The gravel has been scheduled for delivery in the alley behind Town Hall for November 13, 2015. Two benches were installed by Dan Long (Northstar Industries) and the remaining two benches will be installed this week along the pedestrian green way on North Main Street. The Lake Gaston Baptist Church volunteers worked in Littleton on Saturday, October 31, 2015 along the areas on South Main Street and the municipal parking areas. They have also committed

to hanging the Christmas lights this month. Three street lights are out along North Main. Commissioner Hogan is seeking a bucket truck to arrange changing of the light bulbs as these are not Duke Power street lights.

Cemetery Report – Commissioner Alston reported the revised Cemetery Ordinances are ready for Board review at the work session, 11/17/2015. There was one burial in the cemetery last month. Commissioner Alston also reported she had attended several meetings during October for the Halifax Co Recreational Committee and the grassroots group for health and recreational improvements within the County. She continues to work with Littleton Community Center, Ella Baker Group and attended an Economic Business Summit during October. Commissioner Alston has scheduled “Flags for Veterans” the flags will be installed between 11/04 and 11/10 for Veteran’s Day 11/11/2015. The flags will be removed following additional logging and recognition of local veteran graves at Sunset Hill Cemetery.

Citizens Comments – Mr. Charles Harvey brought to the attention of the Board that there are veterans groups that are willing to locate and clean headstone at local cemeteries as a resource if needed. He plans to clean a headstone in the near future and he will forward any available information to the Town Clerk. The Board reminded Mr. Harvey that headstones are private property and he should have family consent to clean any headstones at the cemetery. Mr. Harvey mentioned the local election tomorrow 11/03/2015 and presented a sample ballot if anyone was interested. The sample included three registered candidates and two write in candidates for the three commissioner seats currently available. He planned to be at the local polling places tomorrow with this information.

Mayor Pro-Tem Newsom encouraged citizens to get out and vote on Tuesday 11.03.2015. He announced the Board (work session 10.20.2015) had voted to “grandfather parades and street closures (last 5 consecutive years)(MLK, July 4, Christmas parades and Littleton Lake Gaston Festival) and not charge the \$250.00 street closure fee. Mayor Pro Tem Newsom asked for an update on the Jamie Riggan, Mulberry Street flood/dam issue brought before the Board during the October meeting. Water Sewer Superintendent Keith Hamm had not yet contacted the property owner where the dam is located. He will contact him regarding obstruction of natural water flow and use resources available through the NC DNR if necessary to rectify the problem.

Motion to enter into closed session pursuant to N.C.G.S. 143-318.11(a)(3) to consult with attorney made by Commissioner Pitchford and seconded by Commissioner Hogan. The motion voted and carried at 7:00pm.

General account of Closed Session – The Board went into closed session at 7:08pm. Discussion was held with Town Attorney Kris Gardner on possible pending litigation.

The Board returned to open session at 7:23pm

With no further business Commissioner Alston made the motion, seconded by Commissioner Pitchford to adjourn the Board Meeting at 7:23p.m. The motion was voted and carried.

Clerk