

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

April 25, 2016 Special Meeting

The Board of Commissioners of the Town of Littleton held a special work session on Monday, April 25, 2016 at 10:00 am at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Heidi Hogan, and Don Spragins. Commissioner Sylvia Aston was excused and Commissioner Debnam was not in attendance. Mr. Leo Green, III of Green Engineering and Mr. Keith Hamm. Mayor Ron Girdley presided over the meeting.

Mayor Girdley called the meeting to order at 10:03am.

Commissioner Spragins called the special meeting to discuss the Meridian Senior Living interest in Littleton. The main purpose of the meeting was to discuss how the Town of Littleton can assist with locating Meridian Senior Living here. First Commissioner Spragins mentioned Steve Boyd has requested that no one from the Town of Littleton contact buyers or sellers directly. The Board needs to decide if Littleton is in a financial position to assist with infrastructure (sidewalks, water and sewer). Steve Boyd had mentioned there may be grants (employment opportunities) available to assist with infrastructure. Mr. Green recommended contacting UCPCOG Greg Goddard for information on employment opportunity grants. "What can Littleton do to assist in the process of locating Meridian?"

Options for the Town:

- A) Letters of Support
- B) Dept. of Commerce – Employment Opportunity Grants – How long to secure funding?
- C) How much can the Town afford?

Mr. Leo Green, III, engineer needs site plans or specific requirements of the facility

- A) Total square footage
- B) Fire flow rate
- C) Daily water use
- D) Sewer hookup required at manhole
- E) Driveway Permits from NC DOT?

It was agreed to have Commissioner Spragins contact Steve Boyd for specific water and sewer requirements. It was also agreed that Mr. Steve Boyd could contact Leo Green directly with engineering specifics if necessary.

Green Engineering will check flow and pressures at the site on Tuesday, April 26, 2016. He will send report no later than Wednesday afternoon April 27, 2016. The Board will need this analysis prior to any decision making regarding infrastructure.

Commissioner Hogan made the motion, seconded by Commissioner Pitchford to make Commissioner Spragins the representative (point of contact) for the Board for all communications and meetings. The motion voted and carried. Commissioner Spragins will keep the Board informed of the status.

Commissioner Pitchford made the motion, seconded by Commissioner Spragins to allow Commissioner Hogan to contact UCPCOG for grant funding sources. The motion voted and carried unanimously.

Commissioner Pitchford made a motion, seconded by Commissioner Spragins to recess the meeting until Thursday, April 28, 2016 at 10:00am. The motion voted and carried unanimously.

RECESSED AT 11:03am.

RECOVERED April 28, 2016 10:00am.

The Board reconvened at 10:00am on Thursday, April 28, 2016. In attendance were Commissioner Pitchford, Commissioner Hogan, Commissioner Spragins, Mayor Girdley, and Keith Hamm.

Commissioner Spragins reported specific water flow requirements. Green Engineering inspected site and determined flow rates were not a problem. The Town has ample water flow to meet the needs of the facility. There is a defect in the sewer and manhole on 903 to Mulberry Street. This issue should be corrected whether Meridian comes or not. Currently there are no sewage users on that line. Sewer and water back flow requirements could cost approximately \$20,000.00 but not determined until we know back flow requirements. Sidewalks cost \$30.00 per foot. Depending on where or how far the sidewalk is extended could range from \$50K to \$100K. There remain many unknown costs associated with grading and sidewalk and how much the State may be able to pay for. Estimated costs of projects are important and Commissioner Hogan is seeking grant funding.

Commissioner Spragins reported he has a meeting with Steve Boyd and Mrs. Debra Warren (Meridian) scheduled on Tuesday, May 02, 2016. The Board should have offer prepared prior to Tuesday.

Following a lengthy discussion Commissioner Pitchford made the motion, seconded by Commissioner Hogan to allow funding up to \$100,000.00 for sidewalk, water and sewer. The funds will come from grants and or Fund Balance.

With no further business Commissioner Pitchford made the motion seconded by Commissioner Hogan to adjourn the meeting at 11:06am.

Clerk