

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

April 22, 2024 6:30 p.m.

Roundtable Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of payments of bills for April 22, 2024
4. Potential Tax Bills Release Request for Halifax County
5. Consider appointment of Subdivision Review Board
6. Consider increase in zoning fee schedule
7. Budget Discussion for FY 2024-2025
8. Motion to go into Closed Session pursuant to NCGS143-318.11 (a)(3) to consult with the town attorney.
9. Adjourn

The Board of Commissioners of the Town of Littleton held the Regular Monthly Board meeting on Monday, April 22, 2024, at 6:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Lynn Moseley, Clyde Johnston, Jim Skilton, Mattie Tyner and Mayor Heidi Hogan, Phillip Trivette, Chief of Police, and the town clerk. Mayor Hogan called the meeting to order at 6:30pm.

Motion to approve agenda – Motion was made by Commissioner Skilton to approve the agenda; seconded by Commissioner Tyner. Motion voted and carried.

Consider approval of payment of bills for April 22, 2024 - The board reviewed the presented bills. A budget amendment was also presented to move funds from Drug Interdiction to uniforms for the PD. Motion made by Commissioner Moseley to approve the bills and amendment; seconded by Commissioner Skilton. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Potential Tax Bills Release request from Halifax County – Mayor Hogan presented the request from Halifax County to release tax bills for parcel 0702548 this is a clerical error that needs to be corrected. Motion made to release tax bill by Commissioner Skilton; seconded by Commissioner Gould-Faison. Motion voted and carried.

Consider the appointment of Subdivision Review Board – Mayor Hogan noted that the town needs to appoint 2 at-large members for the review board and also a commissioner to serve. The Commissioners will continue the discussion that the next meeting.

Consider increase in zoning fee schedule – The commissioners will discuss further at the next meeting.

Motion to go into Closed Session pursuant to NCGS143-318.11 (a)(3) to consult with the town attorney – motion made to go into closed session at 7:00pm by Commissioner Skilton; seconded by Commissioner Moseley.

Motion to return to open session at 8:15pm by Commissioner Gould-Faison; seconded by Commissioner Moseley. Motion carried.

Commissioner Skilton made a motion, seconded by Commissioner Gould-Faison to adjourn at 8:20pm. Motion carried.

Josie G. Jones, Town Clerk