

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

April 3, 2025, 5:30 p.m.

Special Call Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 5:30 p.m.
2. Motion to approve the Agenda
3. Discussion with Halifax County regarding Littleton's Water/Sewer System MOU:
 - i. Welcome – Mayor Hogan
 - ii. Town of Littleton's Water/Sewer System Information – Commissioner Gould-Faison
 - iii. Roanoke Rapids Sanitary District Input – Thomas Wrenn, CEO
 - iv. Open Discussion with Halifax County
 - v. Memorandum of Understanding (MOU)
4. Questions/Concerns
5. Next Meeting Date and Time
6. Adjourn

The Board of Commissioners of the Town of Littleton held the Special Call Board meeting on Thursday, April 3, 2025, at 5:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Lynn Moseley, Clyde Johnston, Mattie Tyner, Mayor Heidi Hogan, Acting Police Chief Donald Duke, Dia Denton, Halifax County Manager, Thomas Evette, Asst. County Manager, Mary Duncan, Finance Director, Christina Wells, Deputy County Manager, Chris Williams, Utilities Director, Glynn Rollins, County Attorney, Thomas Wrenn, CEO RRSD, Steven Ellis, ORC RRSD, Sharon Lin, Littleton Attorney and the town clerk. Mayor Hogan called the meeting to order at 5:30pm.

Motion to approve agenda – Motion was made by Commissioner Moseley to approve the agenda; seconded by Commissioner Johnston. Motion voted and carried.

Welcome – Mayor Hogan welcomed and thanked everyone for their time and attendance to the first meeting of many meetings discussing Halifax County taking over Littleton's water/sewer system. She noted that the town has many millions of grant dollars that it has been awarded and that we are working to spend those funds to make many of the necessary improvements that are needed. She also noted that she as well as all the commissioners have learned a lot over the years regarding the water/sewer system.

Town of Littleton's Water/Sewer System Information – Commissioner Gould-Faison thanked everyone for their time and for attending this meeting. She noted that she has learned a great deal

over the years as the water/sewer commissioner for the town and that there is more that goes into operating a system like this than you would believe. There are over 500 accounts that the town handles with the assistance of Roanoke Rapids Sanitary District and we employ 1 full-time and 1 part-time employee currently. Commissioner Gould-Faison thanked the Roanoke Rapids Sanitary District for all their hard work and for assisting the town with running its wastewater treatment plant. She is looking forward to the potential partnership with Halifax County.

Roanoke Rapids Sanitary District Input – Thomas Wrenn, CEO thanked everyone for their time. He noted that since RRSD started working with the town, RRSD has had an employee here almost every day and this is a lot of time away from Roanoke Rapids. Roanoke Rapids Sanitary District is not a long-term solution for Littleton. He believes that the Greenville/Bethal model is a good one to mirror for the Littleton and Halifax County to use. He also noted that he feels that Halifax County needs to be involved in the discussions with the grant funds the town received. He would like to see Halifax County help with Littleton's water/sewer system because RRSD is not the long-term answer for the town and as the system stands now, it is not sustainable.

Open Discussion with Halifax County – County Manager, Dia Denton, thanked the Littleton Commissioners for their time. She noted that the county does understand that staffing is an issue, and the county is happy to assist Littleton. Glynn Rollins, County Attorney stated that he would like to have RRSD continue to be ORC for the system until an agreement between Littleton and Halifax County can be reached. Chris Williams, Halifax County Utilities Director, presented an aggressive timeline for the Littleton/Halifax County merger. The attendees of the meeting discussed this proposed timeline at length.

Attorney Rollins and Attorney Lin will begin working on a Memorandum of Understanding (MOU) between Littleton and Halifax County. Once this is completed, it will be sent to both Board of Commissioners for review and consideration.

Commissioner Johnston made a motion, seconded by Commissioner Gould-Faison to adjourn at 7:03pm. Motion carried.

Josie G. Jones, Town Clerk