

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

April 8, 2024 6:30 p.m.

Regular Monthly Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of minutes of meeting(s) held March 2024
4. Consider approval of payments of bills for April 8, 2024
5. Budget Amendments
6. Commissioners Reports on activities – March 2024
7. Citizens Comments and Concerns:
 - a. Stacey Woodhouse
 - b. Carolyn Ross-Holms
 - c. Mr. Settles
8. Police Station Building
9. Mayor's Remarks
10. Motion to go into Closed Session pursuant to NCGA143-318.11 (a)(6) to discuss personnel
11. Adjourn

The Board of Commissioners of the Town of Littleton held the Regular Monthly Board meeting on Monday, March 11, 2024, at 6:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Lynn Moseley, Clyde Johnston, Mattie Tyner and Mayor Heidi Hogan, Phillip Trivette, Chief of Police, Officer Donald Duke, Luke Compton, ORC, several citizens, and the town clerk. Mayor Hogan called the meeting to order at 6:30pm. The meeting opened with the Pledge of Allegiance. Commissioner Gould-Faison followed with the invocation.

Motion to approve agenda – Motion was made by Commissioner Gould-Faison to approve the agenda with additions; seconded by Commissioner Moseley. Motion voted and carried.

Consider approval of meeting minute(s) held March 2024 – Commissioner Gould-Faison made the motion to approve the minutes; seconded by Commissioner Johnston. Motion voted and carried. A copy of the minutes are hereby incorporated into the minutes.

Consider approval of payment of bills for April 8, 2024 - The board reviewed the presented bills. Motion made by Commissioner Moseley to approve the bills; seconded by Commissioner Johnston. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Budget Amendments – Mrs. Jones presented a bill from Cauley Pridgen for title work completed as requested for the wastewater grant. She noted that we have not received the grant funds to date and do not have enough budgeted in the Attorney Fees budget line to pay the bill and asked the commissioners which line item this bill should be paid out of. We hope to receive the funds from the State soon. The board tabled the payment of the bill.

Citizens' concerns and comments – none at this time.

Commissioner's Reports – Water/Wastewater – Commissioner Gould-Faison noted that Littleton has 556 water and 501 sewer customers. She also noted that our water purchase from Halifax is decreasing. Luke Compton, ORC presented the water/wastewater report for March 2024 to the Board.

Police Department – Commissioner Moseley presented the E911 Report for March 2024.

Finance – Commissioner Johnston stated that the auditors have informed the town that they will be back to continue working on the audit soon.

Street Department – Mayor Hogan noted that Duke Energy has hired a concrete company to repair the sidewalk at College and Moseby Street.

Cemetery/Parks – Commissioner Skilton noted that we need a sign for the fence at the park noting the hours that the park is open and would like to add cameras to the area. Chief Trivette is working on pricing for this.

Citizens Comments and Concerns: Mr. Settles asked if the board would approve the deck that was added to the property that he is trying to sell. Commissioner Skilton noted that he would need a variance for this deck because of its location and that would take at least 45 days to complete.

Carolyn Ross-Holms from the John 3:16 Center noted that it is Child Abuse Prevention Month and that the center has planted pinwheel in observance. She also noted Ella Baker Day, April 15th and that there will be a Gala honoring Ella Baker at the Lakeland Cultural Arts Center on Saturday, April 20, 2024.

Stacy Woodhouse presented the plans for the Odell-Littleton Village project plans to the board and he also presented them to the Planning Board last week.

Police Station Building – Mayor Hogan noted that we are waiting on a written offer for the building, hoping to have an update at the next meeting.

Motion to go into Closed Session pursuant to NCGA143-318.11 (a)(6) to discuss personnel –
Motion made by Commissioner Gould-Faison at 7:50pm; seconded by Commissioner Skilton.

Motion to return to open session made by Commissioner Moseley at 8:55pm; seconded by Commissioner Gould-Faison.

Motion was made by Commissioner Moseley to increase the police office parttime pay range to \$15-\$20 per hour depending on years of service. Increasing Office Carlton Tripp to \$16.00 per hour and Officer Mark Oakley to \$20 per hour. Motion seconded by Commissioner Skilton, motion voted and carried.

Mayor's remarks – Mayor Hogan asked town citizens to take their trash cans off the road each week after they are dumped.

Commissioner Tyner made a motion, seconded by Commissioner Skilton to adjourn at 8:57pm. Motion carried.

Josie G. Jones, Town Clerk