

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

August 25, 2025, 6:30 p.m.

Roundtable Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. ServPro Presentation
4. Consider approval of Bills for August 25, 2025
5. Budget Amendment Request – Police Department
6. Motion to go into Closed Session pursuant to NCGS-143-318.11 (a)(6) to discuss personnel
7. Adjourn

The Board of Commissioners of the Town of Littleton held the Regular Monthly Board meeting on Monday, June 23, 2025, at 6:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Clyde Johnston, Mattie Tyner, Jim Skilton, Lynn Moseley, Mayor Heidi Hogan, Police Chief Donald Duke, and Josie Jones, town clerk. Mayor Hogan called the meeting to order at 6:30pm.

Motion to approve agenda – The motion was made to approve the agenda with the addition of the ServPro presentation by Commissioner Skilton; seconded by Commissioner Moseley. Motion voted and carried.

ServPro Presentation – Steven Phillips, owner of ServPro informed the board that he looked over the Police Building last week and noted that the remodel was not done correctly. He noted that he is willing to help with repairs and would donate some of the time back to the town, but he will need to break even on this project and would request a donation letter from the town for tax purposes. He will send a quote for review hopefully by the 1st of September.

Consider approval of payment of bills for June 23, 2025 – the board reviewed the presented bills, and a motion was made by Commissioner Skilton to approve the bills as presented; seconded by Commissioner Moseley. Motion voted and carried.

Budget Amendment – Commissioner Moseley noted that he would like to move the \$1000 donation from New Dixie to the Police Department's supply budget line. Motion was made by Commissioner Moseley; seconded by Commissioner Skilton. Motion voted and carried.

Motion to go into Closed Session pursuant to NCGS-143-318.11 (a)(6) to discuss personnel
– Motion was made by Commissioner Moseley at 7:25pm to go into closed session; seconded by Commissioner Skilton. Motion voted and carried.

Motion to come out of closed session made at 8:07pm by Commissioner Gould-Faison; seconded by Commissioner Moseley. Motion carried.

The motion was made by Commissioner Moseley to hire Office Ray Tripp to a full-time position at the rate of \$22 per hour starting September 1, 2025; seconded by Commissioner Tyner. Motion voted and carried.

The motion was made by Commissioner Moseley to increase the starting pay rate for new police officers to \$22 per hour; seconded by Commissioner Tyner. Motion voted and carried.

Commissioner Moseley made a motion, seconded by Commissioner Tyner to adjourn at 8:10pm. Motion carried.

Josie G. Jones, Town Clerk