

**TOWN OF LITTLETON**

**LITTLETON, NORTH CAROLINA**

Town Hall  
112 East South Main Street

**AGENDA**

**January 29, 2025 4:30 p.m.**

**Special Call Board Meeting**

**Held at Town Hall and remotely through Zoom**

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approve of bills for January 29, 2025
4. Consider approval of purchase of water meters
5. Retirement Letter from Phillip Trivette
6. Adjourn

**The Board of Commissioners of the Town of Littleton held the Regular Monthly Board meeting on Wednesday, January 29, 2025,** at 4:30 p.m. at the Littleton Town Hall. Present were Commissioners Ophelia Gould-Faison, Lynn Moseley, Clyde Johnston, Mattie Tyner and Mayor Heidi Hogan, Phillip Trivette, Chief of Police, and the town clerk. Mayor Hogan called the meeting to order at 4:30pm.

**Motion to approve agenda** – Motion was made by Commissioner Gould-Faison add consider approval of purchase of water meters and retirement letter from Phillip Trivette to the agenda; seconded by Commissioner Tyner. Motion voted and carried.

**Consider approval of bills for January 29, 2025** – The commissioners reviewed the presented bills for payment. The Town Clerk noted that the bill for Pete Duty is over the amount that was approved by the board in July 2024 by \$346. The additional bill added for Shearin Loader for cleaning out the drying beds at the wastewater treatment plant for \$5,000 which will be taken from the RRSD expenditure line. The motion was made to approve the presented bills and the addition items by Commissioner Gould-Faison; seconded by Commissioner Moseley. Motion voted and carried.

**Consider approval of purchase of water meters** – Commissioner Gould-Faison presented a quote for 25 water meters at the cost of \$5,230. These meters will replace several of the ones that are broken in town. Motion was made to purchase the meters by Commissioner Gould-Faison; seconded by Commissioner Tyner. Motion voted and carried.

**Retirement Letter from Chief Phillip Trivette** – Chief Trivette presented a letter requesting extended leave of absence from February 14, 2025 – May 2025 and in May of 2025 he will retire as Chief of Police for the Town of Littleton. After some discussion, the motion was made

to approve the extended leave and retirement of Chief Trivette with Officer Donald Duke becoming acting Chief until Trivette's retirement, and Donald Duke will become a salaried employee beginning February 17, 2025 at the rate of \$26.30 per hour; seconded by Commissioner Tyner. Motion voted and carried.

Commissioner Moseley made a motion, seconded by Commissioner Gould-Faison to adjourn at 5:00pm. Motion carried.

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Josie G. Jones, Town Clerk