

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

July 15, 2024 6:30 p.m.

Regular Monthly Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of minutes of meeting(s) held June 2024
4. Consider approval of payments of bills for July 15, 2024
5. Consider approval of Revised letter of Intent to Fund, Resolution and Budget Ordinance for Grant SRP-W-134-0101
6. Consider approval of Revised letter of Intent to Fund, Resolution and Budget Ordinance for Grant SRP-W-134-0124
7. Commissioners Reports on activities – June 2024
8. Citizen's Comments on Commissioner Reports
9. Citizens Comments and Concerns:
10. Police Station Building
11. Parade Sponsors
12. Town Hall/Library Cleaning
13. Spelling of Street Signs
14. Mayor's Remarks
15. Adjourn

The Board of Commissioners of the Town of Littleton held the Regular Monthly Board meeting on Monday, July 15, 2024, at 6:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Clyde Johnston, Ophelia Gould-Faison, Jim Skilton, and Mayor Heidi Hogan, Phillip Trivette, Chief of Police, Officer Donald Duke, several citizens, and the town clerk. Mayor Hogan called the meeting to order at 6:54pm. The meeting opened with the Pledge of Allegiance.

Motion to approve agenda – Motion was made by Commissioner Skilton to approve the agenda; seconded by Commissioner Gould-Faison. Motion voted and carried.

Consider approval of meeting minute(s) held June 2024 – Commissioner Skilton made the motion to approve the minutes; seconded by Commissioner Gould-Faison. Motion voted and carried. A copy of the minutes are hereby incorporated into the minutes.

Consider approval of payment of bills for July 15, 2024 - The board reviewed the presented bills. Motion made by Commissioner Skilton to approve the bills; seconded by Commissioner Johnston. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Consider approval of Revised Letter of Intent to Fund, Resolution and Budget Ordinance for Grant SRP-W-134-0101 – The board revised the proposed revised letter of intent to fund, resolution and budget ordinance for Grant SRP-W-134-0101 from the UCPCOG. The state has decreased the amount that will be withheld from the grant by half. The motion was made by Commissioner Gould-Faison to approve the presented grant letter, resolution, budget ordinance for Grant SRP-W-134-0101; seconded by Commissioner Skilton. Motion voted and carried.

Consider approval of Revised Letter of Intent to Fund, Resolution and Budget Ordinance for Grant SRP-W-134-0124 – The board revised the proposed revised letter of intent to fund, resolution and budget ordinance for Grant SRP-W-134-0124 from the UCPCOG. The state has decreased the amount that will be withheld from the grant by half. The motion was made by Commissioner Gould-Faison to approve the presented grant letter, resolution, budget ordinance for Grant SRP-W-134-0124; seconded by Commissioner Johnston. Motion voted and carried.

Consider approval of Event Permit and Ordinance for Annual Littleton/Lake Gaston Festival Road Closure – The event permit and draft ordinance for the Annual Littleton/Lake Gaston Festival Road Closure request was presented to the commissioners for their review and approval. The motion was made by Commissioner Johnston to approve the request; seconded by Commissioner Gould-Faison. Motion voted and carried.

Citizens' concerns and comments – none at this time.

Commissioner's Reports – Water/Wastewater – Luke Compton, ORC presented the water/wastewater report for June 2024 to the Commissioners. Commissioner Gould-Faison noted that the water usage bill was a little over \$10,000. Bio-Nomics is just about finished flushing the lines and they are hoping to be done by the end of the week. The CCR report has been submitted to the State. Mr. Compton requested \$12,000 for pump repairs from the commissioners. Motion was made by Commissioner Gould-Faison to approve pump repairs request; seconded by Commissioner Skilton. Motion voted and carried.

Police Department – Chief Trivette presented the E911 Report for June 2024.

Finance – Commissioner Johnston stated that the auditors have informed the town that they have completed the field work for the 20-21 budget year.

Street Department – Mayor Hogan noted that the grate on Mosby Avenue is being replaced and is on order. High Street weeds will be cut this week. She also noted that Commissioner Tyner has a list of issues for the Street Department to work on.

Cemetery/Parks – Commissioner Skilton noted that the grass in the cemetery has been cut and looks much better. He also noted that he would like to see the weeds in the rubber floor area to be taken care of and would like to have a sign ordered stating that the park is only open from sunrise to sunset.

Citizens Comments on Commissioners Reports – no comments

Police Station Building – Mayor Hogan noted that the For Sale sign is up in the building. The question was asked if the town should consider listing the building with a real estate agent. Mayor Hogan will speak with Stephanie Ganey about how we could go about listing the building.

Parade Sponsor – Commissioner Johnston noted that the 4th of July, Christmas and MLK parades do not have sponsors. The town may want to consider being the sponsor for them. This item will be tabled until the August meeting.

Town Hall/Library Cleaning – The town needs to hire someone to clean town hall and the library. This will be discussed further at the next meeting.

Spelling of Street Signs – The signs need to be looked at and see which are misspelled. The Street Department will be asked to make a list of the misspelled signs.

Mayor's remarks – Mayor Hogan thanked everyone for all that they do for the Town of Littleton.

Commissioner Johnston made a motion, seconded by Commissioner Gould-Faison to adjourn at 8:01pm. Motion carried.

Josie G. Jones, Town Clerk