

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

**Town Hall
112 East South Main Street**

AGENDA

June 27, 2024 5:00 p.m.

Special Call Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of payments of bills for June 27, 2024
4. Consider approval of Budget Amendments
5. Request for Purchases for Street Department
6. Request for Purchases for Police Department
7. Request for Purchases for Water/Sewer Department
8. Request to appeal for sales tax withholding for late audits
9. Adjourn

The Board of Commissioners of the Town of Littleton held the Regular Monthly Board meeting on Thursday, 27, 2024, at 5:00 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Clyde Johnston, Mattie Tyner and Mayor Heidi Hogan, Office Donald Duke, Luke Compton, ORC, and the town clerk. Mayor Hogan called the meeting to order at 5:00pm.

Motion to approve agenda – Motion was made by Commissioner Gould-Faison to approve the agenda; seconded by Commissioner Johnston. Motion voted and carried.

Consider approval of payment of bills for June 27, 2024 - The board reviewed the presented bills. Motion made by Commissioner Gould-Faison to approve the bills; seconded by Commissioner Tyner. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Consider approval of Budget Amendments – the town clerk presented requested budget amendments to the commissioners. Motion was made to approve the amendments by Commissioner Johnston; seconded by Commissioner Gould-Faison. Motion voted and carried. A copy of the amendments are hereby incorporated into the minutes.

Consider approval of Street Department Request– Commissioner Tyner presented to the board the request to purchase uniform shirts for the Street Department at the cost of \$128.40. Motion was made by Commissioner Johnston to approve the purchase; seconded by Commissioner Gould-Faison. Motion voted and carried.

Consider the approval of Request for Purchase for Police Department – Office Donald Duke presented request for purchase of a bullet proof vest (\$754.00) and equipment needed for E911 (\$1,380.25). Motion was made by Commissioner Gould-Faison to approve the purchases; seconded by Commissioner Tyner. Motion Voted and carried.

Consider approval of Request for Purchase for Water/Sewer Department – Luke Compton, ORC requested purchase of Shelving (\$386), Kawasaki mule (\$10,199), Faucets at WWTP (\$766), Room for class (\$153), Telescoping Crane (\$766), scanner (\$120), water/sewer chemicals (\$553) and battery for pump station on Church Street (\$223) – totaling \$13,251. Motion was made to approve the presented purchases from the 2024-2025 budget by Commissioner Johnston; seconded by Commissioner Gould-Faison. Motion voted and carried.

Consider approval of submittal of appeal for withholding of sales tax distribution – The town clerk presented for review a letter to submit to the State giving information on why the town is behind on its audits. She noted that the only other information requested is who is submitting the documentation and what their contact information is. The board reviewed and discussed the letter, some grammar corrections were noted to be done. Motion was made to submit the letter with corrections to the State by Commissioner Johnston; seconded by Commissioner Gould-Faison. Motion voted and carried.

Commissioner Johnston made a motion, seconded by Commissioner Tyner to adjourn at 5:30pm. Motion carried.

Josie G. Jones, Town Clerk