

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

March 10, 2025 6:30 p.m.

Regular Monthly Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of minutes of meeting(s) held February 2025
4. Consider approval of payments of bills for March 10, 2025
5. Kris Gardner and Sharon Lin – Tharrington Smith
6. Legal Services Bill – Attorney Pridgen
7. Police Department Phones
8. Commissioners Reports on activities – February 2025
9. Citizen's Comments and Concerns
 - a. Keith Hamm
 - b. Rev. Robert Faulcon
10. Mayor's Remarks
11. Motion to go into Closed Session pursuant to NCGA143-318.11 (a)(6) to discuss personnel
12. Adjourn

The Board of Commissioners of the Town of Littleton held the Regular Monthly Board meeting on Monday, March 10, 2025 at 6:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Lynn Moseley, Clyde Johnston, Mattie Tyner, Jim Skilton, Ophelia Gould-Faison, and Mayor Heidi Hogan, Donald Duke Acting Chief of Police, several citizens, and the town clerk. Mayor Hogan called the meeting to order at 6:30pm. The meeting opened with the Pledge of Allegiance. Commissioner Gould-Faison followed with the invitation.

Motion to approve agenda – Motion made by Commissioner Gould-Faison to approve the agenda; seconded by Commissioner Tyner. Motion voted and carried.

Consider approval of meeting minute(s) held February 2025 – Commissioner Skilton made the motion to approve the minutes; seconded by Commissioner Johnston. Motion voted and carried. A copy of the minutes are hereby incorporated into the minutes.

Consider approval of payment of bills for March 10, 2025 - The board reviewed the presented bills. Motion made by Commissioner Johnston to approve the bills; seconded by Commissioner Skilton. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Kris Gardner and Sharon Lin, Tharrington Smith – Kris Gardner introduced Sharon Lin to the board, she will be the attorney taking over for him since he has resigned from Tharrington Smith. Mayor Hogan thanked Mr. Gardner for all that he did and welcomed Ms. Lin to the board.

Legal Services Bill – The mayor noted that she did not believe that this was the town's bill to take care of. Mayor Hogan believes that this is for Stacie Woodhouse. She will speak with Stacie regarding this invoice, letting him know that he is responsible for it.

Police Department Phones – Acting Police Chief Donald Duke requested that the PD be allowed to change the department cell phones to First Net and to add a phone for the Street Department. The cost will be about \$7-\$8 more per device but the service will be much better. The motion was made by Commissioner Moseley; seconded by Commissioner Tyner to purchase and change cell carriers. Motion voted and carried.

Citizens' concerns and comments – Keith Hamm thanked the board for allowing him to speak. He questioned the need for the PD and noted that his taxes have gone up and he is not getting services that he believes he should. He stated that on October 28, 2024 he cleaned up leaves out of his yard and put them at the road, these leaves were not picked up until last week. He feels that there are no services in town for the taxes that are paid.

Rev. Robert Faulcon addressed the water/sewer bill for South Street Church that has been very high for the last couple of months. He noted that they checked for leaks and found none. Rev. Faulcon asked the board what can be done about this bill. The motion was made by Commissioner Moseley to adjust the bill to a 3-month average for the church; seconded by Commissioner Skilton. Motion voted and carried.

Shana Brown with the Center for Energy Education noted that there is a great opportunity for the citizens with a grant to help citizens homes become more energy efficient. This grant helps with replacing items such as water heaters, windows, etc. Ms. Brown asked if it would be Ok for her to set up in town hall on 2 different dates to help citizens sign up for this grant.

Commissioner's Reports – Water/Wastewater – Commissioner Gould-Faison noted we currently have 560 water customers and 503 sewer customers. She asked citizens not pour grease down any drains. Our grant funds are starting to be used and we are excited about this. Commissioner Gould-Faison also noted that the board will be looking at our current water/sewer rates.

Police Department – Commissioner Moseley presented the E911 Report for February 2025 to the board. Commissioner Moseley noted that we will post the old Crown Vic for sale for 30

days. He also noted that the PD truck is almost ready for pick-up. The policy for suspending an employee needs to be reviewed, the Chief would like to be able to put an officer on suspension if necessary but, as the policy stands now, the board can only do this. This policy will be reviewed, and a new draft will be presented to the board at the next meeting. We also have an open position for a officer.

Finance – Commissioner Johnston handed out the information for budget preparation for 2025-2026. The board will discuss this further in the next few meetings.

Street Department – Commissioner Tyner noted there are no updates at this time.

Cemetery/Parks – Commissioner Skilton noted no updates at this time.

Citizen's Comments on Commissioner Reports – Bonita Knight asked if Halifax County has responded the letter that the board sent regarding water/sewer system.

Mayor's remarks – Mayor Hogan thanked everyone for their time and that Duke Energy will be in town this week making some repairs.

Motion to go into Closed Session pursuant to NCGA143-318.11 (a)(6) to discuss personnel – motion made by Commissioner Skilton; seconded by Commissioner Tyner at 7:46pm. Motion voted and carried.

Motion to come out of Closed Session at 8:05pm

Commissioner Moseley made a motion, seconded by Commissioner Gould-Faison to adjourn at 8:10pm. Motion carried.

Josie G. Jones, Town Clerk