

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

July 18, 2022, 6:30 p.m.

Regular Monthly Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of minutes of meeting(s) held June, 2022
4. Approval for payment of bills for June 30, 2022 & July 18, 2022
5. Budget Amendments
6. ARPA Funds
7. Consider approval of payment for Rightmyer services
8. City of Roanoke Rapids v Halifax County
9. Citizen's concerns and comments
 - a. Bonita Knight
10. Commissioners Reports on activities, June 2022
11. Citizen's Comments on Commissioners' reports
12. Mayor's Remarks
13. Adjourn

The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Monday, July 18, 2022, at 6:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Lynn Moseley, Ophelia Gould-Faison, Jim Skilton, and Clyde Johnston, Phillip Trivette, Chief of Police, Officer Donald Duke, Luke Compton, Bonita Knight, Heidi Hogan and the town clerk. Mayor Pro Temp Stephen Barcelo presided over the meeting. Mayor Pro Temp Barcelo called the meeting to order at 6:31 p.m. The meeting opened with the Pledge of Allegiance. Commissioner Gould-Faison followed with the invocation.

Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to approve the agenda. The motion voted and carried.

Commissioner Gould-Faison made a motion; seconded by Commissioner Skilton to approve the June 2022 minutes as presented. Motion voted and carried.

Commissioner Johnston made a motion; seconded by Commissioner Gould-Faison to approve the bills for June 30, 2022, and July 18, 2022 as presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Budget Amendments – Josie Jones, Town Clerk presented the budget amendments to the board. She noted that these amendments should balance the FY 2021-2022. There was no need to do a fund appropriation to balance this year. Commissioner Gould-Faison made a motion; seconded by Commissioner Skilton to approve the budget amendments as presented. Motion voted and carried. A copy of the amendments is hereby incorporated into the minutes.

ARPA Funds – Mayor pro temp Barcelo stated the board needs to decide what to use the ARPA funds that have been given to the Town. After some discussion, the board agreed that using these funds for AV equipment, viper radios for the PD, truck for Street Dept and employee bonuses would be the best use. Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to approve the use of APRA funds as presented to purchase AV equipment for Town Hall (\$7,500), purchase of Viper Radios for the Police Department (\$28,000), purchase of truck for Street Department (\$32,000) and employee bonuses (23,554). Motion voted and carried.

Rightmyer bill – the invoices from Rightmyer for services rendered September 2021 was presented and discussed. The total for these invoices is \$16,126.71. Commissioner Gould-Faison made a motion; seconded by Commissioner Johnston to pay the invoices from Rightmyer from the sewer litigation funds. Motion voted and carried.

City of Roanoke Rapids v Halifax County – Mayor pro-tem Barcelo discussed the lawsuit that the City of Roanoke Rapids has filed against Halifax County 911 services. Roanoke Rapids is suing to stop paying the 911 fees that Halifax County is charging. The town has been asked to sign a stipulation regarding the non-joinder of other parties from Halifax County. On the town attorneys advise, the town will not join the lawsuit. A motion was made by Commissioner Skilton; seconded by Commissioner Johnston to authorize the Mayor Pro-Tem to sign the stipulation regarding the Non-Joinder of Other Parties from Halifax County. Motion voted and carried.

Citizen's concerns and comments Bonita Knight – Bonita Knight is concerned with how the streets look in Littleton. She asked the board why trees have not been cut back on Ferguson Street; this is her main concern. She is unhappy with how everything looks in town and is afraid for walkers' safety in areas such as North Main Street. There is no where to walk on that street and the grass has grown up very high. Mayor Pro-Tem Barcelo thanked Ms. Knight for bringing her concerns to the board and stated that the street department is working to improve these areas.

Commissioner's Reports – Finance – Commissioner Johnston read his June 2022 Finance Report. A copy of the report is hereby incorporated into the minutes.

Cemetery/Parks – Commissioner Skilton noted that there is one more scheduled meeting for the pedestrian walkway and he hopes that this project will be approved this fall.

Police – Commissioner Moseley thanked Heidi Hogan and the parade committee for all their hard work with the 4th of July parade. He felt that everything went well. Chief Trivette presented the 911 report to the board for the month of June. He noted that he is working with the sheriff of Halifax county regarding the security of the Littleton Academy, which is schedule to open this fall. Chief Trivette stated that the Halifax County Sheriff's Office is willing to sign over jurisdiction of the school over to the town. He will update the board as these discussions continue.

Streets - Commissioner Barcelo noted that there have been several deaths and the street department staff has been busy with this. He is working on gathering quotes for a used truck for the street department also. Commissioner Moseley stated that we may want to look at adding the sidewalks outside of the Littleton Academy to the list of ones we are going to repair or replace.

Water/Sewer Department – Luke presented the wastewater/water report to the board for the month of June 2022. He noted that he will continue with the hydrant flushing on Wednesday's until the water tower painting has been completed. Work will begin on the tower this week and hope to have completed by mid August. During this time we will be using water from Warren county. The fire department will be notified of this also, during this time they will need to get water if needed from an outside source. A letter will be sent out to the citizens to inform them of all of this. Commissioner Gould-Faison stated that there was a rumor that the town had lead in its water system. She wanted to be sure that the citizens know that this is not true. There was a building in town that had issues with lead in its pipes, that has been fixed.

Citizen's Comments on Commissioner's Reports – none at this time.

Mayor's remarks – Mayor Pro-Tem Barcelo noted that he has spoke with CSX and they have instructed us to stay off CSX property, therefore, we cannot clean up the debris that is there. He also noted that the town is to receive several million dollars in grants from the State of North Carolina. He will update everyone as he receives more information.

Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to adjourn at 7:25pm. Motion carried.

Josie G. Jones, Town Clerk