

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

August 15, 2022, 6:30 p.m.

Regular Monthly Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of minutes of meeting(s) held July 2022
4. Approval for payment of bills for August 15, 2022
5. A-1 Lock and Key
6. UCPCOG Grant Contract
7. Business after Hours
8. Water Distribution System Letter
9. New Ordinance
10. Roanoke Rapids v. Halifax County E911
11. Citizen's concerns and comments
 - a. Bonita Knight
 - b. GLDP
 - c. Al Cooke
 - d. Bobby Johnson
12. Commissioners Reports on activities, July 2022
13. Citizen's Comments on Commissioners' reports
14. Mayor's Remarks
15. Adjourn

The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Monday, July 18, 2022, at 6:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Lynn Moseley, Ophelia Gould-Faison, Jim Skilton, and Clyde Johnston, Phillip Trivette, Chief of Police, Officer Donald Duke, Luke Compton, Dr. Devin Perkins, Bonita Knight, Al Cooke, Bobby Johnson, several citizens of Littleton and the town clerk. Commissioner Gould-Faison presided over the meeting. Commissioner Gould-Faison called the meeting to order at 6:31 p.m. The meeting opened with the Pledge of Allegiance. Commissioner Gould-Faison followed with the invocation.

Commissioner Skilton made a motion; seconded by Commissioner Johnston to approve the agenda. The motion voted and carried.

Commissioner Skilton made a motion; seconded by Johnston to approve the July 2022 minutes as presented. Motion voted and carried.

Commissioner Johnston made a motion; seconded by Commissioner Skilton to approve the bills for August 2022 as presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

A-1 Lock and Key – The front door of town hall will not lock and unlock correctly. Mrs. Jones requested that the door lock be replaced. Commissioner Skilton made a motion to have the front door repaired; seconded by commissioner Moseley. Motion voted and carried.

UCPCOG Grant Contract – The commissioners reviewed and discussed the proposed grant administration services for the Downtown Flooding Project and Wastewater Treatment Plant Improvements. Commissioner Skilton made a motion; seconded by commissioner Johnston to sign the grant administration contracts with the UCPCOG as presented. Motion voted and carried.

Business after Hours – Commissioner Gould-Faison noted that the Friends of the Library are hosting a Business after Hours at the Library on August 25, 2022. She encouraged all the commissioners to attend if possible.

Water Distribution System Letter – Commissioner Gould-Faison noted that we have had issues with not enough chlorine in our water. Luke has been flushing the hydrants every other week to help with this issue. This issue should be resolved in the next 10 days. A copy of the letter is incorporated into the minutes.

New Ordinance – Chief Trivette asked the board to consider adopting an ordinance to stop citizens from blowing grass clippings into the road. Grass clippings in the road can be a dangerous hazard to motorists. He stated that he will speak with the town attorney about a proposed ordinance, and he will present to the board once it has been written.

City of Roanoke Rapids v Halifax County – Commissioner Mosely noted that he recently spoke with the Police Chief of Roanoke Rapids about this lawsuit. Chief Martin asked if Littleton would join Roanoke Rapids. Commissioner Mosely asked if the board would like to do this. After some discussion, it was noted that the town has already signed an agreement stating that we would not join in this lawsuit.

Citizen's concerns and comments:

GLDP – Dr. Devin Perkins asked on behalf of the GLDP if the town would be willing to split the cost of having the landscaping updated on North Main Street. She presented 2 quotes for this work to be done. H&H Lawn-Care had the lowest quote at \$5800. Commissioner Mosely made a motion to split the landscaping cost with the GLDP (\$2900) with the money coming from the Public Building contract services account or the Street department contract service account; seconded by Commissioner Skilton. Motion voted and carried.

Bonita Knight – Bonita Knight continues to be concerned with how the streets look in Littleton. She asked the board why trees have not been cut back on Ferguson Street. She stated that the town has never looked or been in this bad shape. There is grass and trash in the streets. She also expressed her concerns with the paving and where the rock from the removed paving has been placed.

Al Cooke – Mr. Cooke noted that since Mulberry Street has been paved, there are more motorists speeding up and down that street. He asked if the town would be willing to add speed bumps to the street to help slow motorists down. He also stated that the paving company needs to come back to Mulberry and pick up trash that was left there. The Commissioners asked if Powell Bill money can be used to add speed bumps to the street, the town clerk will look into this and report at the next meeting.

Lake Gaston Festival – Bobby Johnson with the Littleton Lions Clubs asked if the commissioners would approve of the right side of the parking lot to be closed beginning on Wednesday evening, August 31st for the rides to be set up. Commissioner Mosely made a motion to close the parking lot on Wednesday evening; seconded by Commissioner Johnston. Motion voted and carried.

Commissioner's Reports – Finance – Commissioner Johnston read his July 2022 Finance Report. A copy of the report is hereby incorporated into the minutes.

Cemetery/Parks – No report or update for Cemetery. Commissioner Skilton noted that the bike and pedestrian committee will send the plan to the Steering committee on September 1st and he is hoping that it will be approved by mid November 2022. Commissioner Skilton presented information on a grant money for bike racks that can be placed throughout the town. He would like for the town to apply for this grant. Commissioner Mosely motioned to allow the town to apply for the bike rack grant; seconded by Commissioner Johnston. Motion voted and carried.

Police – Commissioner Moseley presented the E911 report for July 2022. He noted that he would like to have some of the paving waste that was removed from the streets to be added to the Police Department parking lot. Commissioner Mosely reported that the Police Department building has a mold issue. The contractor, USDA representative and the engineer have been contacted to come to look at the damage. The engineer is meeting with Commissioner Mosely and Chief Trivette tomorrow to look at the mold. We should have an update at the next meeting.

Streets – no report at this time

Water/Sewer Department – Commissioner Gould-Faison reported that the water tower is being painted on the inside and outside. This is maintenance that needs to be done every 10 years or so. She noted that we have had several water brakes and we are working to have them all repaired. Luke Compton noted that he is working with Roanoke Rapids Sanitary District on

repairs throughout the town. He informed the commissioners that we have about 10 more days before we will be back online with Halifax County for our water.

Citizen's Comments on Commissioner's Reports – none at this time.

Mayor's remarks –

Commissioner Skilton made a motion; seconded by Commissioner Mosely to adjourn at 7:55pm. Motion carried.

Josie G. Jones, Town Clerk