

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Littleton Town Hall

September 22, 2020

6:30 p.m.

Zoom meeting

BOARD MEETING B ROUNDTABLE SESSION

1. Call meeting to order
2. Motion to approve agenda
3. Approval of bills
4. Commissioner appointments
5. Library Roof repairs
6. Planning Board – Larry Newell
7. Census update
8. Ron Girdley
9. WWTP Search Grant
10. Park Sanitation
11. Motion to go into Closed Session pursuant to NCGS143-318.11(a)(6) to discuss personnel
12. Adjourn

The Board of Commissioners of the Town of Littleton held the regular monthly Roundtable Session, Tuesday, September 22, 2020, remotely through Zoom at 6:30 p.m. Present were Commissioners Ophelia Gould-Faison, Steve Barcelo, and Lynn Moseley, and five members of the public. Mayor K. Owen Scott presided over the meeting.

Mayor Scott called the meeting to order at 6:30 p.m. Commissioner Barcelo made a motion; seconded by Commissioner Gould-Faison to approve the agenda. Motion voted and carried.

Commissioner Moseley presented the bills. He said there are a couple of bills that needed to be paid that were not budgeted for. The first payment on the Police Department will be automatically debited from the BB&T account on October 11th. The amount is \$11,159. The clerk needs to know what line item(s) will be amended to pay for this bill. After some discussion it was decided to take \$7879.41 from 10-510-90, PD Car Purchase plan, \$2500 from 10-510-93 PD Generator, and the remaining \$779.59 would come from 10-410-49 Dilapidated Building Fund account. Commissioner Moseley also mentioned that the Police Department would like to hire Evelyn Melton to clean their building each week. It was decided to hire Evelyn for two hours each week and the money to come from the Fitts money which is being deposited into the Dilapidated Building Fund account. Commissioner Barcelo made a motion;

seconded by Commissioner Gould-Faison to approve the September 22, 2020, bills as presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Commissioner appointments - Mayor Scott stated he had received letters of resignations from Commissioners Pitchford and Knight. Mayor Scott read both letters aloud. Commissioner Barcelo made a motion; seconded by Commissioner Moseley to accept Commissioner Pitchford and Commissioner Knight's resignations. Motion voted and carried. Mayor Scott commended both commissioners for all they have done for the town. Mayor Scott purposed renaming the police department building in honor of Commissioner Pitchford. He also purposed renaming the park in honor of former commissioner Sylvia Alston who was in charge of that project. He mentioned naming the town stage as the GLDP amphitheater. He was not asking for a motion. He asked the public to contact any commissioner, town hall, or himself and let their feelings be known.

Mayor Scott then stated the vacant seats needed to be advertised. It was decided to advertise in the newspaper. Mayor Scott said one open seat had a year left and the other open seat had three years left. Mayor Scott, Commissioner Pitchford and Commissioner Barcelo thanked both Commissioner Pitchford and Commissioner Knight all they done for Littleton. Commissioner Barcelo made a motion; seconded by Commissioner Moseley to start the process and advertise for the open commissioner seat. Motion voted and carried.

Library Roof Repairs – The town clerk presented two updated proposals in regard to the Library roof repairs. She informed the commissioners that the roof would not be covered under the town's insurance policy. She said in speaking with Kenneth Daniel he had said his work also would have a two year warranty and proposal remained the same at \$4800. AArias presented a new proposal which would include the back and front of the roof and that proposal increased making the final amount \$5400. There was some discussion on what line item would be used to pay for the repairs. Commissioner Moseley suggested since Mr. Daniel's proposal asked for half of the payment to start the project that the town could go forward and take the first half from the Maintenance and Repair Fund in Public Buildings , 10-500-15. He said that would give himself and the clerk time to find the funding for the remaining half of the project. Commissioner Moseley made a motion; seconded by Commissioner Barcelo to accept Kenneth Daniel's proposal in the amount of \$4800 and the first \$2400 come from line item 10-500-15 Maintenance and Repair under Public Buildings. Motion voted and carried.

Planning Board – Larry Newell - Clyde Johnston informed the board the Planning Board had met last night to go over Mr. Newell's applications and make sure it met the subdivision regulations. He said the main issue was the amount of space necessary to go into and out of the property. He stated based on the regulations and the proposed drawing, the Planning Board did not believe the applications met the regulations. The Planning Board recommends not

approving the subdivision as presented. Commissioner Barcelo made a motion; seconded by Commissioner Gould-Faison to deny Mr. Newell's application for a subdivision until he came forth with how the issue can be rectified. Motion voted and carried. Mayor Scott told Mr. Newell he could always talk to a surveyor and refile to try to work it out another way. Mr. Newell said he didn't think the planning board was open to other options. He feels he doesn't need the subdivision, but he does need the variance to put a trailer on the lot. He said he still feels he should be considered for approval. Mayor Scott said Mr. Newell was welcome to represent to his plan to the Planning Board. Mr. Newell asked who he should stay in touch with. He was told Mr. Johnston and Mayor Scott.

Census update – Commissioner Gould-Faison said the percentage of those who had filled out their census now stands at 47. She said tomorrow from 2-6 p.m. at the John 3:16 Center citizens are encouraged to come and fill out the census and to register to vote at the same time. She informed the board there would be food served as well. She said the thermometer in the parking lot has not been updated and she was unsure who was responsible for it.

Ron Girdley - Mr. Girdley spoke in regard to the removal of Commissioner Pitchford as police commissioner. He said at the COP meeting everyone was 100% appalled at what had happened. He stated Commissioner Pitchford had apologized and did not know he was going to talk in her behalf. He said what had occurred effected the GLDP because they lost a vice-president and the COP had lost a captain. He said everyone felt the town had been torn apart and what was done was excessive. Mayor Scott said it is unfortunate situation and hopefully with time wounds would heal.

WWTP Search Grant – Commissioner Gould-Faison stated at the last meeting Ron Townley from the UCPCOG had come and shared what they could do to help with the WWTP. She stated the search grant information was necessary in order to move forward with the grant process. She reminded the board Mr. Townley had stated with the town's sewer rates they are at the 75% funding level. Mayor Scott asked how she proposed to pay for the search grant. Commissioner Gould-Faison said she would like to use the sewer settlement funds to pay for the grant. Commissioner Gould-Faison made a motion; seconded by Commissioner Barcelo to use the sewer settlement funds to pay for the WWTP search grant. Motion voted and carried.

Commissioner Gould-Faison made a motion; seconded by Commissioner Moseley to go into Closed Session pursuant to NCGS 143-318.11(a)(6) to discuss personnel. Motion voted and carried.

The Board went into Closed Session at 7:09 p.m. They returned to Open Session at 7:39 p.m.

Commissioner Gould-Faison made a motion; seconded by Commissioner Moseley to increase Dana Killeen's salary by \$1.50 per hour. Motion voted and carried.

Mayor Scott read the letter from County Commissioner Vernon Bryant in regard to Commissioner Pitchford.

Commissioner Barcelo made a motion; seconded by Commissioner Gould-Faison to adjourn. Motion voted and carried.

Ellen M. Eller, Town Clerk