

# **TOWN OF LITTLETON**

LITTLETON, NORTH CAROLINA

*Town Hall*

*112 East South Main Street*

**APRIL 11, 2019**

## **BUDGET WORKSHOP**

**The Board of Commissioners of the Town of Littleton held a Budget Workshop meeting Thursday, April 11, 2019**, at 6:36 p.m. at the Littleton Town Hall. Present were Commissioners Don Spragins, Gerleen Pitchford, Bonita Knight, and Steve Barcelo. Mayor K. Owen Scott presided over the meeting.

The purpose of the meeting was to continue budget preparations for the final budget for fiscal year 2019-2020. Mayor Scott turned the meeting over to Finance Commissioner Don Spragins. Commissioner Spragins shared with the Board that he had just received a revenue worksheet from the clerk. He informed the Board he thought the revenues would be down. According to his figures he thought revenues would be around \$585,000 for the coming year, in comparison to \$656,000 last year.

Commissioner Pitchford reminded Commissioner Spragins that the town had committed to putting in sidewalks, water, and sewer for Affinity House, which was projected to be \$100,000. Commissioner Pitchford was hopeful the town could get a grant. She informed the Board since the facility had to have handicap accessible sidewalks it might be easier to get a grant for it. But the \$100,000 needed to be reflected in the budget. Commissioner Spragins agreed and told the Commissioners the goal for the budget this year is to have no budget appropriations out of savings.

Discussion was held about the Pocket Pocket Project. The clerk informed the Board she had met with Sylvia Alston and they were able to get financial information organized to help in submitting for reimbursement.

Commissioner Knight presented her Cemetery Budget. She informed the Board she was asking for \$10,000 again this year. She told the Board she needed money budgeted for gravel and trimming of trees and bushes. There was discussion held about cutting trees to provide some income for the town.

The clerk then presented information for the Governing Body, Administration, and Public Buildings, Fire Department, Powell Bill, Recreation, and Library budgets. There was some discussion on the Codification of Ordinances and increases on various line items such as Elections, Software and Software Support, Maintenance and Repairs in Buildings. Discussion was also held on how Powell Bill money was recorded on Revenues and Expenditures and how it helps keep the Powell Bill money transparent to the public. Commissioner Pitchford suggested that the town add a maintenance contract for the HVAC units to the budget.

Commissioner Barcelo presented his budgets for Streets, Water, and Sewer. The Commissioners discussed adding a full time employee for the Street Department. There was also discussion about what was needed to get the town dump up and running and how to monitor the area so no one but town employees use it. The following new line items were suggested: Tipping Fees, Dues, and Sewer Fines.

Commissioner Pitchford shared the architect plans for the Police Department Renovations she had gotten today.

Commissioner Knight made a motion; seconded by Commissioner Pitchford to adjourn. Motion carried unanimously.

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Ellen M. Eller  
Town Clerk