

**TOWN OF LITTLETON**

**LITTLETON, NORTH CAROLINA**

**Town Hall**

**112 East South Main Street**

**June 2, 2020**

## **BUDGET WORKSHOP**

**The Board of Commissioners of the Town of Littleton held a Budget Workshop meeting Tuesday, June 2, 2020, at 6:30 at the Littleton Town Hall.** Present were Commissioners Gerleen Pitchford, Bonita Knight, Steve Barcelo and Lynn Moseley. Commissioner Ophelia Gould-Faison participated through conference call. Police Chief Trivette and two members of the public were present. Mayor K. Owen Scott presided over the meeting. Mayor Scott called the meeting to order at 6:34 p.m.

The purpose of the meeting was to continue budget preparations for the final budget for fiscal year 2020-21. Mayor Scott turned the meeting over to Finance Commissioner Lynn Moseley and town clerk.

The clerk stated there were some things that needed to be added to the budget. In the street department they were in need of extra trash cans to use which would be \$45 a month for two cans. If they need to come an extra time during the month there would be an extra \$15 fee. The clerk also mentioned E-911 had increased since the last budget meeting. She mentioned porta johns need to be budgeted and the bike/pedestrian parkway percentage the town would need to donate had increased from \$3500 to \$5000. Demolition and dilapidated buildings should be budgeted for this year too. She also mentioned the Sales/Use tax has been decreasing due to COVID-19 the last couple of months.

After some discussion the following items were adjusted to balance the budget. \$5000 was taken from the PD generator line item, \$2834 was taken from Governing Body Priority Project (10-410-47), and \$6960 from Street Department Equipment purchase. \$1575 was add to Dilapidated Property (10-410-48) and \$1800 was added to Park fund contracted services (10-620-45) for porta johns. The remaining \$2463.35 was put back into the street department equipment purchase line item.

Discussion was held about health insurance. Commissioner Pitchford said she had spoken with Weldon, Scotland Neck, Warrenton, and Warren County. She said the insurance would be given to new hires, not the current employees, since the current employees had received an \$8000 increase to their salary to get insurance for themselves.

The town clerk informed the Board she had a Public Hearing advertisement ready to be put in the paper. She reminded them if the Public Hearing is held in person, the Board could adopt the budget at the June 23 meeting. However, if the meeting was going to be held virtually the Board would have to allow 24 hours for public comment before the budget could be adopted. That would mean the Public Hearing would have to be held Monday, June 22, in order to adopt the budget at the June 23<sup>rd</sup> meeting.

Commissioner Barcelo mentioned Ken Carroll had offered his large meeting room to the town for their use. After some discussion it was decided to contact Mr. Carroll. If that does not work out, the Public Hearing would be held in Town Hall. There will be no virtual meeting held on June 23<sup>rd</sup>.

Commissioner Pitchford made a motion; seconded by Commissioner Knight to adjourn. Motion voted and carried unanimously. Meeting adjourned at 7:22 p.m.

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Ellen M. Eller, Town Clerk