

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street

AGENDA

October 7, 2024 6:30 p.m.

Special Call Board Meeting

Held at Town Hall and remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Motion to go into Closed Session pursuant to NCGS143-318(a)(6) to discuss personnel
4. GLDP Request for road closure
5. Littleton Academy Event Permit Request
6. Water/Sewer Department Truck Lettering
7. Battle Building
8. Adjourn

The Board of Commissioners of the Town of Littleton held the Regular Monthly Board meeting on Monday, October 7, 2024, at 6:30 p.m. at the Littleton Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Commissioner Skilton, Clyde Johnston, Mattie Tyner and Mayor Heidi Hogan, Phillip Trivette, Chief of Police, and the town clerk. Mayor Hogan called the meeting to order at 6:30pm.

Motion to approve agenda – Motion was made by Commissioner Gould-Faison to approve the agenda with tabling Water/Sewer Department Truck Lettering; seconded by Commissioner Tyner. Motion voted and carried.

Motion to go into Closed Session pursuant to NCGS143-318(a)(6) to discuss personnel – Commissioner Skilton made the motion to go into Closed Session at 6:31pm; seconded by Commissioner Gould-Faison. Motion carried.

Motion at 6:35pm to come out of Closed Session made by Commissioner Skilton; Seconded by Commissioner Tyner. Motion carried.

The motion was made by Commissioner Skilton to approve the job descriptions for Town Clerk/Finance Officer, Assistant Clerk/Utility Clerk and Utility Billing Assistant; seconded by Commissioner Gould-Faison. Motion voted and carried.

The motion was made to hire Mary Bradley for the Utility Billing Assistant position at the rate of \$15 per hour by Commissioner Gould-Faison; seconded by Commissioner Skilton. Motion carried.

Commissioner Tyner stated that the GLDP would like to request the road closure at North Main for 2 hours for trick or treating on October 31, 2024. Motion was made to approve the request by Commissioner Johnston; seconded by Commissioner Skilton. Motion voted and carried.

An event permit request was submitted by Littleton Academy for Friday, October 28, 2024. The board reviewed the request, and the motion was made by Commissioner Skilton to approve the request; seconded by Commissioner Tyner. Motion voted and carried.

Mayor Hogan noted that Halifax County is now looking at the issues with the Battle Building and they will be handling this issue going forward.

Commissioner Skilton made a motion, seconded by Commissioner Tyner to adjourn at 6:54pm. Motion carried.

Josie G. Jones, Town Clerk