

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town of Littleton
112 East South Main Street

AGENDA

March 28, 2022

Round Table Session

Held at Town Hall and Remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Bid Opening
4. Consider approval of payment of bills for March 28, 2022
5. Budget Amendments
6. Budget Preparation for 2022-2023
7. Street Signs
8. Annual Patriotic Parade Ordinance
9. Floor Cleaning – Town Hall
10. Town owned property by Casa Mia's
11. Adjourn

The Board of Commissioners of the Town of Littleton held the regular Round Table Session Monday, March 28, 2022, at 6:30 p.m. at the Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Clyde Johnston, Lynn Moseley, Jim Skilton, Chief Phillip Trivette, and Police Officer Donald Duke. Mayor Pro Tem Steve Barcelo called the meeting to order at 6:30 p.m.

Commissioner Johnston motioned to approve the agenda as presented; seconded by Commissioner Skilton. Motion voted and carried.

Bid Opening – Commissioner Barcelo stated that the building to be bided on to be demolished has been demolished by the property owner and the bides are no longer needed.

Consider approval of payment of bills for March 28, 2022 – Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to approve the bills as presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Budget Amendments – Budget amendments for the police department were presented and review by the board. Commissioner Barcelo made a motion to approve the budget amendments; seconded

by Commissioner Skilton. Motion voted and carried. A copy of the amendments is hereby incorporated into the minutes.

Budget Preparation for 2022-2023 – The board discussed setting a date to have a special call meeting to discuss at length the budget for the next financial year. The town clerk will send out an email requesting dates that commissioners are available over the next month. Will table until the next meeting.

Street Signs – Chief Trivette noted that he has a quote for all new street signs for the town. The amount is approximately \$6000. A donation from Commissioner Skilton was noted for the signs. Chief Trivette will confirm the quote and present at the next meeting.

Annual Patriotic Parade Ordinance – Commissioner Barcelo reviewed the ordinance with the board for the annual Patriotic Parade that is scheduled for July 2, 2022. Commissioner Barcelo noted that we cannot allow 4 wheelers/quads in the parade or in town. Have had problems in the past parades with those vehicles racing throughout the town. Chief Trivette stated that he will speak with the participants of the parade about how their behavior in the parade and the town needs to be. Commissioner Gould-Faison made a motion to approve the ordinance for the annual Patriotic Parade; seconded by Commissioner Moseley. Motion voted and carried.

Floor Cleaning for Town Hall – The commissioners discussed the floor cleaning quotes from 2021 and decided that we need to requote for this to be done due to the length of time from the original quotes. Commissioner Moseley gave quotes from one company to the clerk. Clerk Jones will contact the other company to requote the cleaning. The board will open and review quotes at the next meeting.

Town property beside Casa Mia's – Stacey Woodhouse noted that the lot on #0703468 that is owned by the town would like to be purchased by the Fitts Foundation and would like to do this as soon as possible. The Fitts Foundation would like to start construction very soon on that property. It is a very small piece of property. Commissioner Barcelo stated that we need to talk with the town attorney and will discuss what he recommends at the next meeting.

Conference Trip – Clerk Josie Jones requested permission from the board to attend a conference in April 2022. This conference will have a class on ARPA funding, and she feels that there will be information that can be learned and used to help the town with its ARPA funds it received. Commissioner Gould-Faison made a motion to approve Josie Jones attend the conference in April with a budget of up to \$1500 to cover registration, hotel, food and gas; seconded by Commissioner Skilton. Motion made and carried.

Commissioner Skilton made a motion; seconded by Commissioner Barcelo to adjourn. Motion voted and carried. The meeting adjourned at 7:25 p.m.

Josie G. Jones, Town Clerk