

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town of Littleton
112 East South Main Street

AGENDA

May 9, 2022

Held at Town Hall and Remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of minutes – April 2022
4. Consider approval of Budget Line Items
5. Consider approval of payment of bills for May 9, 2022
6. Budget Amendments
7. Budget Meeting Reminder
8. Comprehensive Plan
9. Rezoning Recommendation
10. Manual Read Meters
11. Police Department Update
12. Event Permit
 - a. GLDP 1st Friday, May 27, 2022
 - b. Enterprise Baptist Church – Food House
 - c. Enterprise Baptist Church – Summer Lunch Program
13. Citizen’s concerns and comments
 - a. Dick Cole
14. Commissioners Reports on activities – April 2022
15. Citizens Comments on Commissioners reports
16. Mayor’s remarks
17. Adjourn

The Board of Commissioners of the Town of Littleton held the regular meeting Monday, May 9, 2022 at 6:30 p.m. at the Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Clyde Johnston, Lynn Moseley, Police Chief Phillip Trivette, and Police Officer Donald Duke. Mayor Pro Tem Steven Barcelo called the meeting to order at 6:30 p.m.

Commissioner Gould-Faison made a motion; seconded Commissioner Johnston made a motion to approve the agenda. Motion voted and carried.

Consider approval of minutes from April 2022 – Commissioner Moseley made a motion to approve with the correction to the April 25, 2022 minutes in the payment authority by town clerk section; seconded by Commissioner Johnston. Motion voted and carried.

Consider approval of budget line items – Need to add new line items to the budget for ARPA funds to water/sewer and for the street dept funds we received from the State. Commissioner Johnston made a motion; seconded by Commissioner Moseley to approve the addition of new line items. Motion voted and carried.

Consider approval of payment of bills for May 9, 2022 – Commissioner Johnston made a motion; seconded by Commissioner Moseley to approve the bills as presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Budget Amendments – Budget amendments for the street department, sewer department and the recreation department were presented and review by the board. Commissioner Johnston made a motion to approve the budget amendments; seconded by Commissioner Gould-Faison. Motion voted and carried. A copy of the amendments is hereby incorporated into the minutes.

Budget Meetings Reminder – Mayor Pro Tem Barcelo noted that the commissioners have special call budget meetings scheduled for May 16th and May 23rd.

Comprehensive Plan – Heidi Hogan, chair of the Planning Board, presented the comprehensive plan for the Town of Littleton to the board of commissioners. The plan will need to be available to the citizens to review. A public hearing has been set for June 13th.

Rezoning Recommendation – Heidi Hogan, chair of the Planning Board, discussed parcel # 0701630 which is the land between Hardee's and Buddy Isles shop. The Planning Board is recommending that this property be rezoned from residential to commercial. A public hearing for this recommendation has been set for June 13th.

Manual Read Meters – Commissioner Gould-Faison noted that we have 80 new electric water meters that are being installed throughout the town, replacing the manual read meters. Luke Compton noted that we have had customers ask for the new meters to be replaced with the older manual read meters. After some discussion, Commissioner Gould-Faison asked that this request to be tabled until she can speak with Mr. Compton further.

Police Department Update - Commissioner Moseley informed the Board that Officer Eric Johnson has resigned from the Police Department effective May 20, 2022. He recommended that the town offer Officer Steven Whitfield the position vacated by Officer Johnson. Motion made by Commissioner Moseley to offer Officer Steven Whitfield the position; seconded by Commissioner Johnston.

Event Permit – Event Permits were presented for the following events:

- GLDP 1st Friday Event – scheduled for May 27, 2022. Motion made to approve the event by Commissioner Johnston; seconded by Commissioner Moseley.
- Enterprise Baptist Church – would like to install a “food house” in town by the police department. Motion made to approve the installation of food house by Commissioner Gould-Faison; seconded by Commissioner Moseley.

- Enterprise Baptist Church – would like to hold a summer lunch program at the stage in the parking lot on Thursday's this summer. Motion made to approve the summer lunch program by Commissioner Gould-Faison; seconded by Commissioner Moseley.

Citizens Concerns and Comments – Dick Cole from the American League #307 spoke to the commissioners. He thanked them for the removal of the tree that was in front of the building.

Commissioners Reports on activities – March 2022: Streets – Commissioner Barcelo noted that ads have been printed in the Roanoke Rapids Daily Herald requesting bids for repair and installation of sidewalks and street paving.

Water/Sewer – Commissioner Gould-Faison noted that Rivers and Associates have completed and sent in the grant application for the additional \$2 million needed for the wastewater plant project. Commissioner Gould-Faison asked Luke Compton to present his water/sewer report to the board. Luke presented his report to the board, he noted that the leak on Shaw Springs Road has been repaired as well as the blockage on Church Street. A copy of the report is hereby incorporated into the minutes.

Police Department – Commissioner Moseley presented the 911 calls for April 2022 to the board. A copy of the report is hereby incorporated into the minutes. He also noted that Roanoke Rapids is suing Halifax County for its charges for 911. He will be watching to see what the outcome will be and keep the board updated.

Cemetery/Parks – No report at this time.

Finance – Commissioner Johnston presented the April 2022 finance report to the board. A copy of the report is hereby incorporated into the minutes.

Citizen's Comments on Commissioners reports – No comments.

Mayor's Remarks – Mayor Pro Tem Steven Barcelo noted that he will be attending the Upper Coastal Plains meeting tomorrow night. He also thanked the board for all they do for the town.

Commissioner Moseley made a motion; seconded by Commissioner Johnston to adjourn. Motion voted and carried. The meeting adjourned at 7:30 p.m.

Josie G. Jones, Town Clerk