

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town of Littleton
112 East South Main Street

AGENDA

November 22, 2021

Round Table Session

Held at Town Hall and Remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Public Hearing – Fitts Zoning on O’dell Littleton Rd.
4. Ordinance 21-106 rezoning O’dell Littleton Rd. property
5. Agreement between Littleton and El Brio Shores
6. Consider approval of payment of bills for November 22, 2021
7. Consortium Resolution
8. Legislative Goals
9. Street Signs
10. Leaf Vacuum – Street Dept.
11. Christmas Caroling Event Form – GLDP – Lori Zito
12. WWTP – Rivers and Associates
13. ARPA Funding
14. Adjourn

The Board of Commissioners of the Town of Littleton held the regular Round Table Session Monday, November 22, 2021, at 6:30 p.m. at the Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Clyde Johnston, Lynn Moseley, Jim Skilton, Police Chief Phillip Trivette, Officer Steven Whitfield, Stacy Woodhouse, Heidi Hogan, Judy and Jerry Barnes, and Patricia Howe. Commissioner Steve Barcelo was absent. Mayor K. Owen Scott presided over the meeting. Mayor Scott called the meeting to order at 6:30 p.m.

Commissioner Skilton made a motion; seconded Commissioner Gould-Faison made a motion to approve the agenda as presented. Motion voted and carried.

Commissioner Gould-Faison made a motion; seconded by Commissioner Skilton to open the Public Hearing. Motion voted and carried.

The Public Hearing opened at 6:31 p.m. and closed at 6:50 p.m.

Mayor Scott asked if there was a motion to be made from the Public Hearing. Commissioner Johnston made a motion; seconded by Commissioner Skilton to approve Ordinance 21-016 Rezoning of O'dell Littleton Rd. property and to approve the agreement between Littleton and El Brio Shores as presented. Motion voted and carried. A copy of the Ordinance and agreement is hereby incorporated into the minutes.

Consider approval of payment of bills for November 22, 2021 – Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to approve the bills as presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Consortium Resolution – Mayor Scott stated all the town needed to decide was whether to join or not. Commissioner Moseley said he understood that the county was going to pick up the cost, but municipalities might have provide funds. Commissioner Johnston said that was his understanding per Christina Wells.

Commissioner Moseley said at the last HCIA meeting he had attended a gentleman had explained joining the consortium would help bring federal funding to the area that and everyone would benefit from it.

Commissioner Gould-Faison asked if there was a portion of money the town would have to pay. Commissioner Moseley said Christina Wells had said at this time it was her understanding the county will pick up the funding. Commissioner Gould-Faison was concerned the town might not have the funding in the budget.

Commissioner Moseley made a motion; seconded by Commissioner Skilton to approve the Resolution Establishing a HOME Program Housing Consortium as presented. Motion voted and carried. A copy is hereby incorporated into the minutes

Legislative Goals - Mayor Scott stated typically the town had put downtown wifi and charter school, both of which we now have. He mentioned street paving funding could be put on the list. Commissioner Gould-Faison mentioned annexation. Commissioner Moseley mentioned the new development on O'dell Littleton Rd. for annexing. Commissioner Gould-Faison mentioned annexing East End area and other areas as well.

After further discussion it was decided to make Littleton's legislative goals street paving, water and wastewater funding, and annexation.

Patricia Howe – Patricia Howe entered the meeting wanting to express some concern about the rezoning on O'dell Littleton Road. She said her property constantly floods. She has contacted Warren County several times about trying to get help with the ditch and culvert flooding. She said the increase of traffic caused by the new development could cause hydroplaning and other issues. She was also concerned about the narrow road, shoulder, and speed limit on the road. She said motorists drive through and sometime don't stop at the stop sign. She mentioned if they go off the road there is a 15' drop which is dangerous.

Mayor Scott informed her the engineer for the proposed development would have to present a report to address the road issues. He also stated the board had been talking about legislative goals and road paving was on their list to get help from the state. Commissioner Skilton said the new development would help Mrs. Howe's issues with the road.

Commissioner Moseley asked if Mrs. Howe's issue could be forwarded to Stacy Woodhouse so these issues were taken into account with the new development. Mayor Scott said yes, these issues would be an engineering report. He also mentioned maybe the town could help her out in the short term.

Street Signs – Chief Trivette said everyone should have copies of sign companies where the town could purchase the sign and post. He said he had tried to find a local company and had contacted Correction Enterprises, neither sold street signs with the post. He said Municipal Sign Company seems to be the cheapest company. As far as the plaque for people donating to pay for the sign, Donald Duke's wife can make them for a \$1.30 a sign. Chief Trivette said the board would need to decide what color to make the plaques. He mentioned making them the opposite color of the actual sign. He said he would get the information out through the town website and GLDP.

Commissioner Skilton asked how much the total cost per sign would be. Chief Trivette said it would be around \$150. He said there are around 52 street signs in town. He would be verifying that count. It was mentioned maybe once new street signs were placed, maybe residents would put visible house numbers.

Commissioner Skilton wondered if there could be any tax write off for the donation. Chief Trivette said maybe the GLDP could help take the money for the tax deduction. Commissioner Gould-Faison stated she thought the town attorney should be consulted before the town moves forward. She wanted to make sure how the donation for signs could be handled. Chief Trivette will contact the town attorney. There was discussion about what to do with the old signs. No one wanted them removed. Mayor Scott said the town could probably get some kind of grant to help restore them since they are historical.

Leaf Vacuum – Street Dept. - Mayor Scott said this would be tabled since Commissioner Barcelo was not at the meeting.

Christmas Caroling Event Form – GLDP – Commissioner Moseley read the event form from the GLDP for a Christmas caroling event to be held Saturday, December 11, 2021, from 6-8 p.m. Mayor Scott asked Chief Trivette if the GLDP had gotten with him for an escort. He said they had.

Commissioner Moseley made a motion; seconded by Commissioner Skilton to approve the Christmas Caroling Event form as presented. Motion voted and carried.

WWTP – Rivers & Associates – Mayor Scott asked Commissioner Gould-Faison since the town is getting \$2 million dollars how should the town move forward with Rivers & Associates. Commissioner Johnston asked the mayor to please explain how the town received \$2 million.

Mayor Scott stated Representative Michael Wray and Senator Fitch went to bat for the town and Littleton has \$2 million earmarked for the wastewater treatment plant renovations. They were able to earmark \$250,000 for drainage system and \$250,000 for Main Street initiatives.

Mayor Scott asked how the town should go forward now that it has \$2 million. Commissioner Gould-Faison said she was sure Rivers & Associates already knows. She said the board needs to look at the priority list and moved forward once the funds become available.

Commissioner Johnston asked if the town could use the \$2 million as a matching grant. Commissioner Gould-Faison said we could. She said it needed to be looked into. Mayor Scott there was no strings attached to the \$2 million. The town will have to have a formulated plan. Mayor Scott thought Rivers and Associates would help apply for the grant and charge an administrative fee.

Commissioner Gould-Faison said the town needs to leave all their options open right now. Commissioner Skilton stated that the cost for the project has already gone up and will continue to go up. The House and Senate infrastructure bill has been passed and maybe there is more money available.

ARPA Funding – Commissioner Johnston said the best use of the funds is the water/sewer fund. He stated we have \$93,000 right now and will receive \$93,000 next year. The money has to be budgeted by 2024 and spent by 2026.

Commissioner Gould-Faison said she was so proud of how everyone pitched in to host the HCIA meeting. Everyone came together and served the food. Commissioner Moseley said he had heard good things about it. Commissioner Johnston said those attending enjoined seeing the gym. Commissioner Gould-Faison also thanked Littleton Academy for allowing the town to host the meeting there. She also thanked the businesses who provided prizes for the evening.

Commissioner Moseley made a motion; seconded by Commissioner Gould-Faison to adjourn. Motion voted and carried. The meeting adjourned at 7:53 p.m.

Ellen M. Eller, Town Clerk