

*Town Hall  
112 East South Main Street*

**AGENDA**

**April 9, 2019 6:15 p.m.**

Closed Session

Pursuant to NCGA 142-318-11(a)(3) Littleton v. Layne Heavy Civil, et.al  
to consult with Town Attorney

**April 9, 2019 6:30 p.m.**

**REGULAR MONTHLY BOARD MEETING**

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation
3. Motion to approve the Agenda
4. Consider approval of minutes of meeting(s) held March, 2019
5. Approval for payment of bills for March, 2019
6. Open Truck and Durango Bids
7. PD Renovation appraisal
8. Littleton Lake Gaston Festival
9. Resolution in support of condemning commercial properties
10. Bob Eller's water tap
11. Citizen Concerns and Comments
  - a. William Heflin – St. Alban's Church
  - b. Buddy Isles Sr. – GLDP
12. Commissioner Reports on activities for March, 2019
13. Citizen's Comments on Commissioner Reports – comments/questions limited to 2 minutes
14. Mayor's remarks
15. Adjourn

**The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Tuesday, April 9, 2019, 6:30 pm** at the Littleton Town Hall. Present were Commissioners Stephen Barcelo, Bonita Knight, Gerleen Pitchford, and 22 members of the public. Commissioner Don Spragins was unable to attend and had an excused absence. Mayor K. Owen Scott presided over the meeting.

Mayor Scott called the meeting to order at 6:33 pm. The meeting opened with the Pledge of Allegiance. Mayor Scott followed with the invocation.

Commissioner Pitchford made the motion; seconded by Commissioner Knight to approve the agenda. The motion voted and carried unanimously.

Commissioner Pitchford made the motion; seconded by Commissioner Barcelo to approve the minutes for the month of March. The motion voted and carried unanimously.

Commissioner Barcelo made the motion to pay bills as presented for March, 2019; seconded by Commissioner Pitchford. The motion voted and carried unanimously. A copy of the bills is hereby incorporated into the minutes.

**Open Truck and Durango Bids** – Mayor Scott opened the bids for the 1994 GMC Truck and 2004 Dodge Durango. There were seven bids for the GMC truck ranging from a low bid of \$325 to a high bid of \$660.89. There were three bids for the Dodge Durango, ranging from a low bid of \$325 to a high bid of \$650. Commissioner Pitchford made a motion; seconded by Commissioner Knight to accept the high bid of \$660.89 for the GMC truck and the high bid of \$650 for the Dodge Durango. The motion voted and carried unanimously.

**Police Department Renovation appraisal** – Commissioner Pitchford informed the Commissioners she had contacted three appraisal companies in regard to the Police Department renovations. Two companies responded, the third was not certified to do commercial property. Frank Leatherman’s quote was \$2800. Carter Kennemur’s quote was \$3000. Commissioner Pitchford made a motion; seconded by Commissioner Knight to accept Frank Leatherman’s bid of \$2800 as presented. The motion voted and carried unanimously.

**Littleton Lake Gaston Festival** - Mr. Bobby Johnson was in attendance as a representative for the Littleton Lake Gaston Festival. Mayor Scott told Mr. Johnson there was some concern about placement of rods in the parking lot pavement. He wanted the assurance no rods would be used in the parking lot. Mr. Johnson assured him that would not occur. Commissioner Knight made a motion; seconded by Commissioner Barcelo to approve the Littleton Lake Gaston Festival for August 30-31, 2019. The motion voted and carried unanimously.

**Resolution in support of condemning commercial properties** – Commissioner Pitchford presented a resolution the town attorney had drafted in support of condemning commercial properties in Littleton. Commissioner Pitchford made a motion; seconded by Commissioner Barcelo to approve Resolution 2019-011 Town of Littleton Condemnation of Unsafe Buildings. The motion voted and carried unanimously.

**Bob Eller’s water tap** – Commissioner Barcelo informed the Commissioners he would get bids on what the cost of moving Mr. Eller’s water meter to his property and tapping on to the town’s water line would cost. It was decided to table the issue until the bids could be obtained.

**Citizen Concerns and Comments** – Mr. William Heflin from St. Alban’s Church brought a concern to the Commissioners in regard to an area on the corner of Mosby Avenue and College Street that has issues when it rains. He informed the Commissioners the church had looked into fixing the problem. He stated the church could put crush and run gravel down, but the car tires would cause the gravel to sink and the problem would not be alleviated. He also said asphaltting pavement could take care of the problem. However, since the church is historic, the asphalt paving would take away from the character of the property. The last option was concrete pavers. He suggested using crush and run, concrete pavers, and sand. He said if the pavers moved, they could always be taken up and repositioned. He informed the Commissioners the congregation only has about 30 members and the cost of fixing the problem was more than the church could do on their own. He asked the Commissioners to please help the church. The church is willing to go in half with the town, and would be responsible for maintaining the pavers. Commissioner Barcelo told Mr. Heflin he would stop by and look at the street. No further action was taken at this time.

Mr. Buddy Isles, Sr. spoke on behalf of the GLDP. He stated that the group is growing, and they have had several new faces at recent meetings. He also mentioned the signs around town for First Fridays. He let everyone know if it rained everything would be moved into his shop. The paint crew out of Wilson would be coming in soon to restripe. DOT will also be in to put up new curbing and an island. Mr. Isles also let the Commissioners know the GLDP is behind the town in getting rid of dilapidated buildings.

**Commissioner Reports on activities in March, 2019 – Water and Sewer Report** -Commissioner Barcelo presented the Water and Sewer report for the month. He reported no violations, overflows, or inspections.

He also reported the total amount of water purchased for the month. He informed the community that the discoloration in the water that has been an issue lately was caused by contractors fixing roads and taking water out of fire hydrants. The monthly report is hereby incorporated into the minutes.

**Street Department Report** - Commissioner Barcelo informed the Board leaf and limb pick up is still going on. He also stated the dump should be opening soon, and please continue to put debris in bags if possible as it made it easier for employees to take care of. He mentioned the town would be fixing several potholes soon, since the weather is getting warmer.

**Cemetery Report** - Commissioner Knight asked everyone to please remove floral arrangements at the cemetery by April 13<sup>th</sup> as she has scheduled Monday, April 15<sup>th</sup> as a day to clean up. She will be at the cemetery at 9:00 a.m. and would appreciate help. She informed the Commissioners Olde South Properties would start mowing next week as well. She mentioned the GLDP has volunteered to help clean up the cemetery and she would need help trimming shrubs and trees as well as sawing off old tree limbs.

**Police Department Report** - Commissioner Pitchford presented the Number of Calls Report. She also reported there had been several drug related issues taken care of recently. She commended Chief Trivette for doing a good job. She especially thanked him for his help in taking on the dilapidated buildings in town. A copy of the Number of Calls Report is hereby incorporated into the minutes.

**Finance Report** – In the absence of Commissioner Spragins, Mayor Scott read the report. He reported the town has collected 60% of budgeted revenue and spent 55% of budgeted expenditures in the General Fund Account. In the Water and Sewer Fund the town has collected 60% of budgeted revenue and spent 66% of budgeted expenses. A copy of the Finance Report is hereby incorporated into the minutes.

**Citizens Comments on Commissioner Reports** – Mrs. Sylvia Alston asked for a copy of the properties to be condemned by the town. Commissioner Pitchford informed her once the properties were condemned and property owners had been notified a list would be made available.

Mrs. Alston also wanted to know the update on the open commissioner position. Mayor Scott informed her the Board would address the issue at their April 23<sup>rd</sup> meeting.

Commissioner Barcelo made a motion; seconded by Commissioner Knight to adjourn. The motion voted and carried unanimously.

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Ellen M. Eller, Town Clerk