

Town Hall
112 East South Main Street

**PUBLIC HEARING
PROPOSED BUDGET FOR 2019-20
6:00 P.M.**

**AGENDA
June 11, 2019 6:30 p.m.
Regular Monthly Board Meeting**

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation
3. Motion to approve the Agenda
4. Consider approval of minutes of meeting(s) held May, 2019
5. Approval for payment of bills for May, 2019
6. Approval of Proposed Budget for 2019-20
7. Agreement for Demolition of Bowden property
8. Chief Trivette – Gaming Ordinance
9. Town Hall Painting Bid Approval
10. Pocket Park Bids
11. Vendors at July 6th parade and other events
12. Sabina Gould Day – June 15, 2019
13. Citizen Concerns and Comments – Buddy Isles, Sr. – GLDP
14. Commissioners Reports on activities in May, 2019
15. Citizen’s Comments on Commissioners reports – comments/questions-limited to 2 minutes
16. Mayor’s remarks
17. Adjourn

The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Tuesday, June 11, 2019, at 6:30 pm at the Littleton Town Hall. Present were Commissioners Stephen Barcelo, Bonita Knight, Gerleen Pitchford, Don Spragins, Ophelia Gould-Faison and nine members of the public. Mayor K. Owen Scott presided over the meeting.

Mayor Scott called the meeting to order at 6:30 pm. The meeting opened with the Pledge of Allegiance. Mayor Scott followed with the invocation.

Commissioner Knight made the motion; seconded by Commissioner Barcelo to approve the agenda. The motion voted and carried unanimously.

Commissioner Pitchford made the motion; seconded by Commissioner Knight to approve the minutes for the month of May. The motion voted and carried unanimously.

Commissioner Spragins made the motion; seconded by Commissioner Barcelo to approve the bills for May, 2019 as presented. Motion voted and carried unanimously. A copy of the bills has hereby been incorporated into the minutes.

Approval of Proposed Budget for 2019-20 - Commissioner Pitchford made the motion; seconded by Commissioner Spragins to approve the proposed budget for 2019-20 as presented. Motion voted and carried unanimously. A copy has hereby been incorporated into the minutes.

Agreement for Demolition of Bowden property – The agreement for demolition of Bowden property created by town attorney Kris Gardner was presented. After some discussion about Fill Line and Site Stabilization (number 7 of agreement) it was decided to approve agreement as presented. Commissioner Knight made a motion; seconded by Commissioner Spragins to approve the agreement for demolition of Bowden property as presented. Motion voted and carried unanimously. A copy has hereby been incorporated in the minutes.

Chief Trivette – Gaming Ordinance - Police Chief Trivette informed the Board he was trying to take care of violations of the gaming ordinances. He had contacted Minit Check and was told by their attorney they were grandfathered in. He stated he was not sure if that was correct or not. He also stated the town’s ordinance did not have any set amount to be used when there was a violation of the ordinance. After some discussion Chief Trivette was instructed to contact town attorney, Kris Gardner in regard to this matter.

Town Hall Painting Bid Approval - Commissioner Pitchford presented three bids for the painting of Town Hall and the back outside wall of the Library. The bids were as follows: Woodruff Commercial Painting, LLC - \$6900; Flying Colours Painting, LLC - \$4250; Nate Caudle Painting - \$5736. Commissioner Pitchford mentioned Flying Colours had done painting for the county and had done a good job. Commissioner Knight made a motion ; seconded by Commissioner Pitchford to accept the bid of \$4250 from Flying Colours Painting, LLC, to paint the Town Hall and the back outside wall of the Library. Motion voted and carried unanimously.

Pocket Park Bids - Mrs. Sylvia Alston explained to the Board that five playground equipment suppliers were contacted and asked to bid on the Toddler Playground Equipment. She had only received back two bids. Creative Playscapes bid \$34,300 and Elite Play Equipment bid \$37,913.95. Mrs. Alston stated Creative Playscapes had suggested substituting Mushroom Kottage by Sports Play instead of Little Tykes Tree and that bid would decrease to \$32,500. She felt due to the time constraints with the end of the project date being so close the town could not rebid the project. She had pictures of the Mushroom Kottage and Little Tykes Tree for the Board to see. After some discussion Commissioner Spragins made a motion; seconded by Commissioner Knight to accept Creative Playscapes bid of \$32,500 with the substitution of the Mushroom Kottage for Little Tykes Tree. Motion voted and carried unanimously.

Mrs. Alston also informed the Board that she had several donors which had gifted \$2432 to the town for the Park Project. One gift in the amount of \$500 was given for an awning to be placed on the Picnic Shelter. Mrs. Alston provided a picture of the awning she was suggesting the town purchase. After some discussion Commissioner Gould-Faison made a motion; seconded by Commissioner Knight to authorize Mrs. Alston to purchase a 12’ x 8’ awning as presented with the price not to exceed \$500. The motion voted and carried unanimously.

Vendors at July 6th parade and other events – Mayor Scott stated the Board needed to address the issue of allowing vendors at events, but he would like to table this until the June 25th work session.

Sabina Gould Day – June 15, 2019 – Commissioner Gould-Faison wanted to make sure the community and the Board was aware that this Saturday was the third annual Sabina Gould Day. She stated people could walk the

Sabina Gould Walking Trail, have refreshments at the Town Center, and enjoy other festivities to celebrate the day. Mrs. Gould was very involved in the Town of Littleton and had served as Commissioner.

Citizens concerns and comments - Since Buddy Isles, Sr. was not at the meeting, there were no citizen concerns or comments.

Commissioners reports on activities in May, 2019 - Water/Sewer – Commissioner Barcelo informed the Board two more leaks had been found and were being taken care of, which would decrease the amount of water purchased from Halifax County. He stated the amount of unaccounted water had decreased to 13,000 gallons. In the sewer department he informed the Board there were no overflows, violations, or inspections.

Streets – Commissioner Barcelo let the Board know limbs, leaves, and branches were continuing to be picked up. The department was also working on repairing and patching pot holes since they have had a couple of dry days.

Cemetery – Commissioner Knight stated all was good, there were no complaints.

Police Department – Commissioner Pitchford presented the Number of Calls report for the month of May. The report is hereby incorporated into the minutes. Commissioner Pitchford also informed the Board she had received the appraisal for the Police Department Renovations. She had forwarded the appraisal to the USDA for approval and then bids could go out.

Finance – Commissioner Spragins reported the town has collected 71% of the revenues budgeted for the General Fund, and has spent 79% of budgeted funds. In the Water/Sewer fund the town has collected 86% of the revenues budgeted and spent 80% of budgeted funds. A copy of the Finance Report is hereby incorporated into the minutes.

Citizen's comments on commissioner's reports - Mrs. Sylvia Alston asked Commissioner Barcelo to please look at a large pot hole on Hackett Street close to Mrs. Alston's mother's home. The pothole has been there for a couple of months and was in need of repair.

Mayor's comments - Mayor Scott informed the public the town had spoken with Mr. Dave Richardson, contractor for Affinity house. Mr. Richardson had informed the town work would begin July 8th. Mr. Richardson also stated he would be sending a Letter of Intent to build to the town by the end of the week. Mayor Scott stated the town's Round Table session meeting would be June 25th at 6:30 p.m.

Commissioner Barcelo made a motion; seconded by Commissioner Pitchford to adjourn. Motion voted and carried unanimously.

Ellen M. Eller, Town Clerk

PUBLIC HEARING
PROPOSED BUDGET FOR 2019-20
June 11, 2019
6:00 P.M.

A public hearing was held Tuesday, June 11, 2019, for the purpose of hearing comments on the proposed budget for fiscal year 2019-20. Mayor Owen Scott called the public hearing to order. Present were Commissioners Don Spragins, Gerleen Pitchford, Bonita Knight, Steve Barcelo, and Ophelia Gould-Faison. There were three members of the public present as well: George and Sylvia Alston, and Carolyn Harmon.

Mayor Scott asked if there were any questions or comments.

Mrs. Sylvia Alston made the comment it was impressive the Board didn't increase taxes or fees and still were able to decrease spending for the coming year. She commended the commissioners for their work.

Mayor Scott stated since there were no further questions or comments the hearing would remain open until 6:15 p.m.

At 6:15 p.m. Mayor Scott asked for a motion to close the public hearing.

Commissioner Knight made a motion; seconded by Commissioner Gould-Faison to close the Public Hearing for the Proposed Budget for 2019-20. Motion voted and carried unanimously.

Ellen M. Eller, Town Clerk