

Town of Littleton
112 East South Main Street

AGENDA

June 28, 2021

Round Table Session

Held at Town Hall and Remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Public Hearing for 2021-22 Budget
4. Schedule of Fees – Cemetery
5. Approval of Budget for 2021-22
6. Consider approval of payment of bills June 28, 2021
7. E-911 Funding and contract
8. Keith Hamm water meter request
9. WWTP Grant
10. Event Permits – Sabina Gould Day, 2022 and Littleton Lake Gaston Festival
11. Election information
12. Motion to go into Closed Session pursuant to NCGS143-318.11(a)(3) to consult with the town attorney.
13. Adjourn

The Board of Commissioners of the Town of Littleton held the regular Round Table Session Monday, June 28, 2021, at 6:30 p.m. at the Town Hall and remotely through Zoom. Present were Commissioners Ophelia Gould-Faison, Jim Skilton, Clyde Johnston, Lynn Moseley, and Stephen Barcelo, Police Office Eric Johnson, and three members of the public. Mayor K. Owen Scott presided over the meeting. Mayor Scott called the meeting to order at 6:30 p.m.

Mayor Scott informed the Board there was an addition to the agenda. Bobbi Walker was added to item 10, Event permits. Commissioner Skilton made a motion; seconded by Commissioner Johnston to approve the agenda with the addition of Bobbi Walker to item 10. Motion voted and carried.

Mayor Scott opened the Public Hearing for the 2021-22 Budget at 6:31 p.m. There were no public comments at the Public Hearing. Commissioner Gould-Faison made a motion; seconded by Commissioner Moseley to close the Public Hearing. Motion voted and carried. The Public Hearing was closed at 6:36 p.m. Mayor Scott said the actual adoption of the Budget Ordinance would take place after Item 4, Schedule of Fees – cemetery.

Schedule of Fees – Cemetery- Commissioner Skilton said he would like to amend the Fees for the Cemetery. He proposed selling a single lot and increasing two plot and four plot fees. He was wanting to increase the town's rates to be comparable to Rocky Mount. Commissioner Moseley asked since we were smaller than Rocky Mount were we over pricing ourselves. Commissioner Skilton said we were still under the state average. Commissioner Skilton made a motion; seconded by Commissioner Barcelo to sell cemetery plots as

follows: In-town residents 12 x 4 (single lot) \$700; 12 x 8 (double plot) \$1300; 12 x 16 (4 plots) \$2600; Out of town 12 x 4 - \$900; 12 x 8 \$1650; 12 x 16 \$3300. Motion voted and carried.

Approval of Budget for 2021-22 – Commissioner Skilton made a motion; seconded by Commissioner Skilton to adopt the 2021-2022 budget with the correction of a typo in the header. Motion voted and carried. A copy of the Budget and Schedule of Fees is hereby incorporated into the minutes.

Consider approval of payment of bills June 28, 2021 - Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to pay the bills as submitted. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

E-911 Funding and contract – Mayor Scott said this item would be tabled until the board comes out of Closed Session. It will be moved between item 12 and 13.

Keith Hamm water meter request – Commissioner Gould-Faison said Mr. Hamm’s request had been tabled from the last meeting and she had tried to get some information. She stated in Mr. Hamm’s letter he was asking for something a commercial customer used and he was a residential customer. She said she found out there were a couple of residential customers who also have connections to be used to water gardens. She said one of these customers had a separate tap and water meter. After some discussion Commissioner Skilton made a motion; seconded by Commissioner Moseley to tentatively approve Mr. Hamm’s request subject to the meter being placed upstream and the installation and design approved by town and RRSD employees Luke Compton and Steve Ellis. Mr. Hamm would be responsible for paying for the meter and the installation. Motion voted and carried.

WWTP Grant – Commissioner Gould-Faison said the COG is wanting to know if the town wants to move forward with the WWTP funding. The town clerk said the COG needs to know by June 30th or they will not be working on a grant for Littleton. Commissioner Skilton said the problem was the project started out as a grant and turned into a grant/ loan. The clerk said the most the town could get would be a \$500,000 grant and a \$2.5 million dollar loan for the rest. Commissioner Gould-Faison said nothing had changed and it was a lot to get for a loan. She stated she had heard there are come rescue funds the town might be able to get.

Commissioner Skilton said he had read information from the state and there are some water infrastructure funds Governor Cooper is trying to get into the state’s budget for the coming year. Commissioner Johnston said there may be funds from the federal government as well. He also asked if there was any way to just get the grant funds. No one knew if that was an option or not. The clerk said the USDA also has funds available for water infrastructure which she assumed was a 50/50 grant loan. After further discussion, it was decided to contact Rivers & Associates and see if the search grant could be amended and updated to cover things the town’s needs repaired. Commissioner Skilton asked if Commissioner Gould-Faison could find out what it would cost and how long it would take to get the information from Rivers and Associates. Mayor Scott said he would call the COG and inform them of the town’s decision to look at other options.

Event Permits - Sabina Gould Day, 2022 – Commissioner Gould-Faison said she and her sisters were wanting to go ahead and reserve June 18, 2022 to be Sabina Gould Day in honor of her mother. It will be the 5th annual Sabina Gould Day. Commissioner Skilton made a motion; seconded by Commissioner Moseley to approve the Sabina Gould Day Event scheduled for June 18, 2022. Motion voted and carried.

Littleton-Lake Gaston Festival – Bobby Johnson presented the information for the Littleton-Lake Gaston Festival which will be held September 3-4. Mr. Johnson informed the commissioners of the road closures that would be needed. Commissioner Moseley made a motion; seconded by Commissioner Johnston to approve the Littleton Lions Club event, Littleton-Lake Gaston Festival. Motion voted and carried.

Bobbie Walker – Halifax Republican Party- Ms. Walker wants to sell tickets at the July 3rd parade for a BBQ to be held July 30th for Lt. Gov. Mark Robinson. She will set up early before the parade begins. Commissioner Moseley made a motion; seconded by Commissioner Skilton to approve Ms. Walker’s permit to set up and sell tickets in the town parking lot July 3rd. Motion voted and carried.

Election information – The town clerk informed the board she had received information from the Board of Elections in regard to the upcoming November elections. The town has two commissioner seats and the mayor up for reelection. The town attorney had said both appointed commissioners were up for reelection in November at the time of their appointment. In speaking with the town attorney, Mr. Gardner had said it was up to the board whether they want to have Mr. Skilton run in November or not. After further discussion it was decided to leave the open positions as is to keep continuity among the board.

Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to go into Closed Session pursuant to NCGS143-318.11(a)(3) to consult with the town attorney. Motion voted and carried. The board went into Closed Session at 7:24 p.m.

The Board returned to Open Session at 8:00 pm.

Commissioner Moseley made a motion; seconded by Commissioner Skilton to table the E-911 Contract until the July 12, 2021, meeting. Motion voted and carried.

Mayor Scott informed the board the town had received a letter stating the ARPA funds would be \$187,394.10. Half of the funds would be disbursed in 2021 and the other half in 2022.

Commissioner Moseley made a motion; seconded by Commissioner Gould-Faison to adjourn. Motion voted and carried.

Ellen M. Eller, Town Clerk