

**TOWN OF LITTLETON**  
**Board of Commissioners Work Session**

**05.08.2018**

The Board of Commissioners of the Town of Littleton held the regularly scheduled work session on Tuesday, May 08, 2018 at 6:00 pm. In attendance were Commissioners Gerleen Pitchford, Donald Spragins, Stephen Barcelo, Clara Debnam and Bonita Knight. A quorum was present. Sylvia Alston, Heidi Hogan, Dean McFaddin, Keith Hamm, Kim Gray, and LuAnn Bryan were in attendance. Mayor Owen Scott called the meeting to order at 6:00 pm.

**Town Park** – LuAnn Bryan, NC State Parks and Recreation Regional Manager met with the Board on the status of the PARTF Littleton grant. She stated the work to date was awesome and the town was doing a fantastic job on the park project. She reminded all she was available for any assistance or questions the Board or staff may have regarding this project. Project Manager Sylvia Alston requested Board approval to seek quotes for the picnic shelter, concrete estimates and utility (water & electric). Commissioner BARcelo made the motion; seconded by Commissioner Pitchford to order the two picnic tables and trash cans. The Board requested Sylvia Alston seek bids for concrete walkways and shade structure as presented. LuAnn Bryan departed the meeting at 6:30 pm.

The festival policy and mission statements were tabled to the work session in June.

Keith Hamm updated the Board that the Miles Street project was complete.

Cooke Project – Commissioner Barcelo talked with Al Cooke, Jr. and he said it was ok to get estimates for the work to be done. Commissioner Pitchford made the motion; seconded by Commissioner Knight to authorize contacting Rivers and Associates for engineering review of the project. Action item – Steve Barcelo

Radio Ad Littleton Branding Campaign – Tabled and asked to invite Karen Hall to the June work session.

Commissioner Pitchford requested the Board surplus the Dodge Durango. Keith Hamm added the GMC truck should also be considered for surplus. The Board requested a Resolution be included at the June meeting.

Commissioner Pitchford presented possible ordinances regarding the park and how to enforce them. She asked that they also consider a ATV (all-terrain vehicle) Ordinance.

Commissioner Pitchford requested the Board consider purchasing a 2018 dodge charger pursuit vehicle. Following discussion the Board requested a capital improvement plan and future police vehicle purchases plan prior to approving the purchase.

Commissioner Pitchford made the motion; seconded by Commissioner Knight to appoint Sergeant Dean McFaddin Interim Chief of the Littleton Police Department. No change in pay. The motion voted and carried unanimously. Commissioner Pitchford then made the motion; seconded by Commissioner Knight to have the Clerk advertise for the Chief position. The motion voted and carried unanimously.

At 8:05 pm Commissioner Spragins began the discussion of 2018-2019 Fund 30 Budget.

At 8:52 pm Commissioner Spragins made the motion; seconded by Commissioner Barcelo to go into Closed Session pursuant to NCGS 143-318.11(6) to discuss personnel. The motion voted and carried unanimously.

The Board returned to Open Session at 9:17 pm. It was agreed to hold an additional budget work session on May 17, 2018 at 6:00pm.

With no further business the meeting adjourned at 9:26 pm.

---

Town Clerk

\*\*\*General account of Closed Session\*\*\* The Board discussed personnel issues related to the water sewer department.