

# TOWN OF LITTLETON

11.13.2018

## Board of Commissioners 2<sup>nd</sup> Regular Meeting

The Board of Commissioners of the Town of Littleton held the second regularly scheduled meeting on Tuesday, November 13th, 2018 at 6:00 pm. In attendance were Commissioners Stephen Barcelo, Bonita Knight, Gerleen Pitchford, Donald Spragins and Clara Debnam. A quorum was present. Mayor Owen Scott called the meeting to order at 6:00 pm.

Stephen Stox from Aflac presented options for public sector benefits for employees.

Chester Williams thanked the Town for the “Sounds of Celebration, Party at the Polls” on Tuesday November 6<sup>th</sup>. Mr. Williams stated they had a good turn out and no difficulties. Including the Littleton party there were 14 election day parties with good turn out and no incidents. Mr. Williams hopes to do more community involvement activities in the next year.

Buddy Isles Sr. on behalf of the GLDP reported that the parade and event on December 1<sup>st</sup> was going as planned with GLDP having an event in the parking lot. He reported that Brooke Simpson may be present on the stage at the parade and that Lakeland singers and local churches will be suing the stage.

Commissioner Pitchford made the motion seconded by Commissioner Barcelo to approve the minutes for the month of October 2018. The motion voted and carried unanimously.

Chief Trivette introduced new ordinances for approval to be discussed at the next roundtable meeting. A copy is hereby attached with the minutes. Chief Trivette then explained that since HB 388 was signed into law by the Governor police departments no longer need a signed agreement with other department for each instance of cooperation. He then presented the Board with a proposal to allow officers to cover overtime available in Weldon and Roanoke Rapids. The Chief stated he would ensure all coverage would be less than 10 to 15 miles from Littleton and that the officers would not use Littleton PD cars to patrol other jurisdictions. The Board agreed to table this discussion until a later date.

Chief Trivette also explained that a K9 unit, though useful for the Town and surrounding jurisdictions, would not be feasible due to the cost of the dog, training and equipment necessary.

The bills for October 2018 were presented along with funds needed to move to pay them. Commissioner Spragins made the motion; seconded by Commissioner Barcelo to approve the transfer of \$110,000 from the savings account to the checking account to cover bills. The motion voted and carried unanimously.

Commissioner Pitchford made the motion; seconded by Commissioner Debnam to approve the payment of bills for October 2018. The motion voted and carried unanimously.

Mayor Owen Scott presented the Water Audit results from Randy Welch of SERCAP. He also requested a meeting with Commissioner Debnam, and stated he had spoken to Greg Griffin of Halifax County water about recalibrating the meter where the Town gets its water from Halifax County.

Commissioner Spragins pointed out that by eliminating the rounding as now water customers immediately are charged for the next tier as soon as they are 10 gallons over, that when customers do not use the full 1000 gallons they are essentially charged twice for the water.

The Board agreed that a team is needed to come in and recalculate the water rates. Mayor Scott recommended NC State Engineering program and Commissioner Spragins recommended UNC School of Government.

Commissioner Pitchford also pointed out that the Police Department was not using 3000 gallons a month and that correct reading of Town properties were needed to update the water audit.

Mayor Scott brought up the Personnel Policy from Enfield. He asked Commissioner Pitchford if the policy would include Police officers. Commissioner Pitchford stated it would partially include them, if there was not a more specific policy already in place. The Board agreed to table this until the December 11<sup>th</sup> meeting.

Commissioner Spragins made the motion; seconded by Commissioner Barcelo to go into closed session. The motion voted and carried unanimously.

At 7:44pm Commissioner Spragins made the motion; seconded by Commissioner Barcelo to go into open session. The motion voted and carried unanimously.

Commissioner Spragins made the motion; seconded by Commissioner Debnam to make Holly Barcelo Assistant Clerk. The motion voted and carried unanimously.

Commissioner Spragins made the motion; seconded by Commissioner Pitchford to have Mayor Scott and Commissioner Spragins go through the applications for Clerk and recommend interviewees to the Board. The motion voted and carried unanimously.

Commissioner Barcelo made the motion; seconded by Commissioner Debnam to make Dana Killeen part time. The motion voted and carried unanimously.

Commissioner Spragins made the motion; seconded by Commissioner Barcelo to adjourn. The motion voted and carried unanimously.

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Assistant Town Clerk