

**AGENDA  
June 05, 2017**

**FY 2017-2018 BUDGET HEARING 6:15 pm**

The Board of Commissioners of the Town of Littleton held a Public Budget Hearing on Monday, June 05, 2017 at 6:15 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Heidi Hogan, Clara Debnam and Donald Spragins. Eight (8) members of the public were also in attendance. Mayor Ron Girdley presided over the meeting.

Mayor Girdley opened the Hearing at 6:15 pm. Commissioner Donald Spragins presented the FY 2017-2018 Budget Ordinance and line item budget in detail and opened the floor for questions and or discussion. Commissioner Hogan inquired on the water tower maintenance contract. Water Sewer Superintendent Keith Hamm explained the current contract runs 21 years is with Southern Corrosion, with annual payments of approximately \$11,000.00 per year. With no further questions Mayor Girdley closed the Budget Hearing at 6:21 pm.

**MONTHLY LITTLETON BOARD MEETING 6:30 pm**

*Agenda*

*Call meeting to order 6:30 p.m.*

*Pledge of Allegiance followed by Invocation*

*Motion to approve the Agenda*

*Consider approval of Minutes of meeting(s) held May 2017*

*Approval for payment of bills made in May 2017*

*Proclamation honoring Sabina Gould on her 100<sup>th</sup> Birthday*

*Award Demolition Contract – Town Park*

*Adopt Budget Ordinance FY 2017-2018*

*Resolution Re-Appointing Board of Adjustments*

*Announce Planning Board Meeting June 20, 2017 6:30 pm Re-Zoning Applications*

*Announce Community Development Town Hall Meeting June 21, 2017 6:30 pm*

*Citizen Concerns and Comments –*

*Al Cooke (Town Clerk presenting) Dam/Storm Water*

*Buddy Isles – Industrial Building purchase Update*

*Commissioner Reports on activities in May 2017*

*Citizens Comments on Commissioner Reports – comments/questions - limited to 2 minutes.*

*Mayor's remarks*

*Motion to go into Closed Session pursuant to NCGS 143-318.11(a)(3)(6) – To consult with Attorney related to legal case: Town of Littleton v. Layne Heavy Civil, Inc., et al., Halifax County Superior Court No. 16-CVS-30 and to discuss personnel matter*

*Adjourn –*

**The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Monday, June 05, 2017** at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Heidi Hogan, Clara Debnam and Donald Spragins. Town Attorney Kris Gardner and sixteen (16) members of the public were also in attendance. Mayor Ron Girdley presided over the meeting.

Mayor Girdley called the meeting to order at 6:30 pm. The meeting opened with the Pledge of Allegiance. Mr. Keith Hamm followed with the invocation.

Commissioner Alston made the motion; seconded by Commissioner Debnam to approve the Agenda. The motion voted and carried unanimously.

Commissioner Alston made the motion; seconded by Commissioner Debnam to approve the minutes from May 2017 as written and presented. The motion voted and carried unanimously.

Commissioner Alston made the motion; seconded by Commissioner Debnam to approve the payment of the bills made in the month of May 2017. The motion voted and carried unanimously.

**Proclamation honoring Sabina Gould on her 100<sup>th</sup> Birthday** – Mayor Girdley proclaimed June 15<sup>th</sup>, 2017 as **Sabina Alston Gould Day** in Littleton, NC in honor of her 100<sup>th</sup> Birthday and her many, many years of exemplary service to the Littleton community.

**Award Demolition Contract – Town Park** – Commissioner Alston reported that on May 9, 2017 she opened 6 sealed bids; three bids were excluded due to exceptions. Three bids were considered: Plantation Enterprises Stallings at \$41,000.00, CB Williams at \$56,000.00 and Marion Alston at \$29,500.00. Commissioner Alston met with Marion Alston at the warehouse to review the test reports for asbestos, hazardous waste and the dangerous metals test. Commissioner Alston made the motion, seconded by Commissioner Hogan to award the contract to Marion Alston at \$29,500.00. Commissioner Alston requested the demolition end date be changed from June 30, 2017 to a later undetermined date. The project is behind about 45 days due to additional testing. The motion voted and carried unanimously.

**Adopt Budget Ordinance FY 2017-2018** – Commissioner Spragins made the motion; seconded by Commissioner Hogan to adopt the Budget Ordinance as presented. The motion voted and carried unanimously.

**Resolution Re-Appointing Board of Adjustments** – Commissioner Alston made the motion; seconded by Commissioner Hogan to re-appoint Clyde Johnston, Mike Currin and Fred Weber to the Littleton Planning Board terms expiring June 01, 2020. The motion voted and carried unanimously.

Mayor Girdley announced the upcoming **Planning Board Meeting June 20, 2017 6:30 pm** to consider Re-Zoning Applications

Announce Community Development Town Hall Meeting June 21, 2017 6:30 pm – Asst Clerk Holly Barcelo announced the upcoming OPEN TOWN HALL COMMUNITY and ECONOMIC Development meeting. Commissioner Alston inquired how the meeting would be publicized. Ms. Barcelo replied the meeting will be publicized via social media, flyers, phone calls and personal invitations.

**Citizen Concerns and Comments –**

- a. Al Cooke (Town Clerk presenting) Dam/Storm Water – Commissioner Alston made the motion; seconded by Commissioner Hogan to TABLE the issue until the work session on June 13, 2017.
- b. Buddy Isles – Industrial Building purchase Update – Buddy Isles was not in attendance.

**Commissioner Reports:**

**Cemetery Report** – Commissioner Alston reported Olde South Property will continue providing lawn services at the town cemetery. She also reported the materials ordered for the creation of the Cremation Garden have been received. Volunteers would be assisting with the gridding and laying out of the Cremation Garden.

**Parks and Recreation** – Commissioner Alston reported Marion Alston was awarded the contract to demolish the building earlier in the meeting and that the project is 45 days delayed due to additional hazardous materials testing.

**Street Report** – Commissioner Hogan reported the annual Patriots Parade is scheduled for Saturday, July 1, 2017. An extra debris pick up has been scheduled to pick up recent heavier than usual storm debris. River rock stones have been installed at the crepe myrtles along North and South Main Streets. A total of 40-50 new street lights will be installed mid-June by Duke Progress Energy from welcome sign to welcome sign along Hwy 158 and Mosby Avenue from Lakeland to the Rural Health Clinic on Mosby Avenue. She again requested assistance in keeping the storm drains clear near your homes and businesses. She announced the Library Annex will host a Grand Opening with events on June 16 & 17 for a literacy event. Commissioner Hogan presented a quote from River City for a long utility trailer with high sides for the streets department in the amount of \$1749.00, a metal garage building quote from River City in the amount of \$4296.05 and quote from Hawkins Concrete for a concrete pad \$2400.00. The metal storage building to be used by the streets (public works) department and will be located behind the water tower on town owned property. The Board previously approved the expenses. Lastly she announced they would be installing concrete post at the intersection of Harvey and Ferguson Streets to prevent trucks from driving in the ditch.

**Water/Sewer Report** – Commissioner Debnam read the water sewer report. A copy is hereby incorporated into the minutes. No sewer spills or overflows reported.

**Police Report** – Commissioner Pitchford read the Police Report for the month of May 2017, Littleton Township. A copy is hereby incorporated into the minutes. Commissioner Pitchford reported Officer McFadden is now Intoximeter Certified.

**Finance Report** – Commissioner Spragins read the Finance Report for the month of May 2017. A copy is hereby incorporated into the minutes.

**Citizens Comments on Commissioner Reports** – Citizen Mrs. Rebie Reid inquired on the status of the current Police Department renovation project. Commissioner Pitchford replied that the process for USDA funding slowly continues. Mr. Larry West inquired what could be done with the pot holes and uneven areas of Mosby Avenue. He complained of the noise issue caused by heavy trucks and trailers. Was it possible to contact NC DOT to correct the issues? Water Sewer Superintendent Keith Hamm replied the issues are a result of poor workmanship in an ongoing legal matter. Hopefully in the near future these issues could be resolved.

**Mayor's Remarks** – Mayor Girdley remarked on the respect demonstrated by of motorist during the recent funeral procession of Mrs. Jerry Jones and during the Memorial Day Ceremony at the Veteran's Memorial in Littleton. These respectful actions reminded him of why he chose to move to Littleton a few years ago.

**Motion to go into Closed Session pursuant to NCGS 143-318.11(a)(3)(6)** – Commissioner Spragins made the motion; seconded by Commissioner Pitchford to go into Closed Session pursuant to NCGS 143.318.11(a)(3)(6) to consult with Attorney related to legal case: Town of Littleton v. Layne Heavy Civil, Inc., et al., Halifax County Superior Court No. 16-CVS-30 and to discuss personnel matters. The motion voted and carried unanimously.

At 8:23 pm the Board returned to Open Session.

With no further business Commissioner Hogan made the motion, seconded by Commissioner Alston to adjourn the meeting at 8:08 pm. The motion voted and carried unanimously.

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Town Clerk