

TOWN OF LITTLETON

06.13.2017

Board of Commissioners Work Session

The Board of Commissioners of the Town of Littleton held the regularly scheduled work session on Tuesday, June 13, 2017 at 9:00 am. In attendance were Commissioners Gerleen Pitchford, Heidi Hogan, Sylvia Alston and Don Spragins. Commissioner Clara Debnam was absent. A quorum was present.

Mayor Ron Girdley called the meeting to order at 9:17 am.

Budget Amendment – Commissioner Spragins made the motion; seconded by Commissioner Pitchford to approve the presented Budget Amendment. The motion voted and carried unanimously.

Gaming Application – Mr. Jalen Hasty submitted a gaming application to the Board of Commissioners. Following discussion on limited police force and limited parking at that location; Commissioner Alston made the motion; seconded by Commissioner Spragins to **TABLE** the application until the pending lawsuits between the Gaming Software Companies and the NC Halifax County Sheriff's Department is settled. The motion voted and carried unanimously. Town Clerk was asked to contact Halifax County Sheriff Wes Tripp on legality of Sweepstakes in NC.

Officer Eric Johnson – Commissioner Pitchford requested the Board approve Eric Johnson to work up to 1500n hours per 12 months. Commissioner Hogan made the motion; seconded by Commissioner Alston to increase Eric Johnson part time hours to 1500 effective immediately. The motion voted and carried unanimously.

Part time Police Candidate – Commissioner Pitchford presented applicant Roy Rooks currently with the Halifax County Sheriff's Department as a part time applicant. He is available to work weekends only. Commissioner Pitchford made the motion; seconded by Commissioner Spragins as Part Time Police Officer at 12.50 per hour. The motion voted and carried unanimously

Code Enforcement Officer – Commissioner Hogan inquired how can the Town of Littleton obtain training for a part time Code Enforcement Officer? Commissioner Pitchford was tasked with find out what is needed for a Code Enforcement Officer.

Alfred Cooke Dam Complaint – Mr. Alfred Cooke sent a prepared statement and copies of Town of Littleton minutes and photo documentation of storm water damage along his property. Commissioner Hogan suggested the Town of Littleton receive an additional quote on the work that needs to be done to correct the issue. Commissioner Hogan will arrange for Mr. Kenneth Hawkins to prepare a quote while he is in town laying the concrete pad for the new storage building at the water town. Commissioner Hogan will bring quote to the July work session. Further discussion is required to clarify where exactly the 16' culvert pipe to be installed.

Littleton Board Appointments – Following recent communications with the Town Attorney the Clerk informed the Board of Commissioners that it is required to have two separate Boards (Adjustments and Planning). However the two Boards can have the same members (appointments) if the Board of Commissioners prefers. Commissioner Pitchford made the motion, seconded by Commissioner Spragins to reappoint Clyde Johnston, Mike Currin and Fred Weber to the Planning Board. The motion voted and carried unanimously.

Littleton Planning Board Meeting rescheduled to June 27, 6:30 pm. Commissioner Alston made the motion; seconded by Commissioner Hogan to reschedule the meeting from 6/20 to 06/27 at 6:30 pm. The motion voted and carried unanimously.

Recreation Park Demolition – Commissioner Alston updated the Board on the status demolition. There are six barrel of hazardous waste inside the building. Commissioner Alston has spoken with Veolia Environmental Technical Solutions, LLC to remove the waste at the rate of \$4,483.46. Depending on the weight it could be as much as \$1400 additional in disposal and permit fees with NCDENR. Commissioner Spragins made the motion; seconded by Commissioner Hogan to allow Commissioner Alston to spend up to \$1400.00 if necessary in provisional permit fees with NCDENR. The motion

voted and carried unanimously. Commissioner Alston continues to work with NCDENR on hazardous waste testing in the building.

Commissioner Hogan requested Keith Hamm update the Board on the **Town of Littleton Landfill project** at the next work session.

Joseph Lee – part time applicant - Commissioner Alston reported to the Board that the UCPCOG Senior Employment Program was ending on June 30, 2017. She has discussed the options with Beverly Davis regarding town employment of Joseph Lee should the program be funded at a future date. Commissioner Alston would like to hire Joseph Lee for 15 hours per week at \$7.50 per hour. She would like to allocate the remaining Cemetery 2016-2017 budget funds to pay his wage. Commissioner Spragins made the motion; seconded by Commissioner Hogan employ Joseph Lee at 7.50 per hour at 15 hours per week and to allow Cemetery budget balance to pay 2 month wages. The motion voted and carried unanimously.

Motion to go into **CLOSED SESSION** pursuant to NCGS 143-318-11 (a)(3)(6) to meet with attorney related to legal case: Town of Littleton v. Layne Heavy Civil, Inc. et al., Halifax County Superior Court No. 16-CVS-30 and to discuss a personnel matter made by Commissioner Spragins; seconded by Commissioner Pitchford. The motion voted and carried unanimously.

The Board returned to **OPEN SESSION** at 11:08 am.

Commissioner Pitchford was excused from the meeting at 11:08 am.

Commissioner Hogan presented an estimate from Kenneth Hawkins – KPH Paving for grading ditch lines and gravel at the end of Roanoke Avenue where it converts from asphalt to gravel in the amount of \$1485.00. This would be paid with Powell Bill Funds. Commissioner Hogan made the motion; seconded by Commissioner Alston to authorize the expense. The motion voted and carried unanimously.

Commissioner Hogan also made the Board aware that she was talking with NCDOT (Andy Brown) to repaint the caution lines on the double level sidewalk on East South Main.

With no further business, at 11:11 am Commissioner Hogan made the motion, seconded by Commissioner Alston to adjourn the meeting. The motion voted and carried unanimously.

Town Clerk

******General Account of Closed Session ****** - Board discussed personal issues in the Police Department. And the Board had a conference call with Attorney Rod Malone.