

*Town Hall  
112 East South Main Street*

**AGENDA  
September 07, 2017**

**PUBLIC HEARING 3:45 pm**

To consider an amendment to the zoning ordinance to prohibit commercial amusements, including but not limited to video poker and other games of chance.

**MONTHLY BOARD MEETING 4:00 pm**

1. Call meeting to order 4:00 p.m.
2. Pledge of Allegiance followed by Invocation
3. Motion to approve the Agenda
4. Consider approval of Minutes of meeting(s) held August 2017
5. Approval for payment of bills made in August 2017
6. Adopt **Ordinance ZO 17-002** amendment to zoning ordinance to further regulate commercial amusements, including but not limited to video poker, sweepstakes and similar electronic gaming operations that simulate gambling and other games of chance.
7. Citizen Concerns and Comments –
  - i. Greater Littleton Community Partnership Mr. Owen Scott / Ms. Kim Gray
  - ii. Sheila McRae / Jovanni Brown – Taxi application
8. Commissioner Reports on activities in August 2017
9. Citizens Comments on Commissioner Reports – comments/questions  
- limited to 2 minutes.
10. Mayor's remarks
11. Motion to go into Closed Session pursuant to NCGS 143-318.11(a)
12. Adjourn

**The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Thursday, August 07, 2017** at 4:00 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Heidi Hogan, Clara Debnam, Donald Spragins and twelve (12) members of the public. Mayor Ron Girdley presided over the meeting. Prior to the meeting a Public Hearing was held to consider Amending the Zoning Ordinance as defined in ZO-17-002. Mr. Buzzy Parker was the only member of the public in attendance. No public comments were presented at the Public Hearing.

Mayor Girdley called the meeting to order at 4:06 pm. The meeting opened with the Pledge of Allegiance. Mr. Keith Hamm followed with the invocation.

Commissioner Hogan made the motion; seconded by Commissioner Debnam to approve the Agenda. The motion voted and carried unanimously.

Commissioner Alston made the motion; seconded by Commissioner Debnam to approve the minutes from August 7 and August 22, 2017 as written and presented. The minutes from August 15, 2017 Work Session were Tabled until the 09/18/17 Work Session. The motion voted and carried unanimously.

Commissioner Pitchford made the motion; seconded by Commissioner Spragins to approve the payment of the bills made in the month of August 2017. The motion voted and carried unanimously.

**Adopt ZO (ZO-17-002)** -. Commissioner Alston made the motion seconded by Commissioner Hogan to adopt **ZO-17-002** amendment to zoning ordinance to further regulate commercial amusements, including but not limited to video poker, sweepstakes and similar electronic gaming operations that simulate gambling and other games of chance. The motion voted and carried unanimously.

**Citizen Concerns and Comments –**

**Greater Littleton Development Partnership**, Mr. Owen Scott (110 Shaw Street, Littleton) and Ms. Kim Gray presented a proposal to the Board of Commissioners a beautification project to Renovate the Littleton downtown parking lot. Representative Michael Wray has secured a downtown development grant with the NC Department of Commerce in the amount of \$33,333.33 for Littleton. The GLDP group is requesting permission to renovate the downtown parking lot with these funds. The project plans include upgraded lighting, asphalt and bench surrounds for the four trees remaining. If the budget allows they would like to include a mobile stage for outdoor events in the parking lot. The budget will not exceed \$33,333.33 and will use volunteer labor for much of the work. There may be contributions from area organizations to assist with the project. The deadline to submit the paperwork for the project is 09/15/2017. Mr. Owen Scott requests Board of Commissioners approval to move forward with the application. Commissioner Hogan made the motion; seconded by Commissioner Alston to all GLDP to move forward with the application. The motion voted and carried unanimously.

Sheila McRea and Jovanni Brown with **Jovanni’s Transportation** – Proposed to the Board of Commissioners to allow Taxi Services in Littleton. The current Town Ordinances do not define specific insurance requirements; therefore the question presented to the Board was “what are the insurance requirements to operate a Taxi service in Littleton. Jovanni’s Transportation is currently operating within other jurisdictions (Scotland Neck, Enfield) in Halifax County. Commissioner Alston requested the issue be tabled to the work session until the Board has had time to consult with Town Attorney.

**Commissioner Reports:**

**Cemetery Report** – Commissioner Alston reported progress continues on the Cremation Garden hoping for completion by October 15, 2017.

**Parks and Recreation** – Commissioner Alston then updated the Board on the status of the PARTF grant. The buildings were now demolished. A survey is now required. She has secured three bids for a survey of the property and made the motion; seconded by Commissioner Spragins to hire Thompson to survey the property in the amount of \$500.00 within the next ten days. The motion voted and carried unanimously.

**Street Report** – Commissioner Hogan thanked Keith Hamm for having the railroad bed trimmed along West South Main and the areas along North Main Streets. The sidewalk is complete on Mosby at the Baptist Church. The project was inspected by NC DOT and they were pleased with the work of Harris Masonry. They expect to complete the opposite side of Mosby next week. Debris pick up continues with the Littleton street crew rather than an outside contractor. She shared concern for the upcoming Hurricane Irma and additional debris and flooding. She reported Litter patrol continues and she is appreciative of everyone’s efforts.

**Water/Sewer Report** – Commissioner Debnam read the water sewer report. A copy is hereby incorporated into the minutes. No sewer spills or overflows reported.

**Police Report** – Commissioner Pitchford read the Police Report for the month of August 2017, Littleton Township. A copy is hereby incorporated into the minutes. She reported part time officer Eric Johnson is now a full time officer with the Town of Littleton.

**Finance Report** – Commissioner Spragins read the Finance Report for the month of August 2017. A copy is hereby incorporated into the minutes.

Gaming Application – Jalen Hasty in attendance requesting an additional Public Hearing for consideration of his gaming application. It was strongly suggested that Jalen Hasty be in attendance at the Public Hearing.

**Citizens Comments on Commissioner Reports –**

Mr. Alton (Buzzy) Parker inquired if the street sign at the corner of Mosby and Hwy 158 would be replaced. Commissioner Hogan reported she is working with NC DOT. NC DOT has marked the stop line in the roadway further from the light. Commissioner Hogan is working on replacing street signs all over town. However the street sign at 158 and Mosby Avenue continues to be a problem as large trucks continue to knock it over. Mr. Parker also reported a large pot hole on Shaw Street and when would the repairs be made. Commissioner Hogan reported paving would begin mid-September on all pot holes in town.

Ms. Helena Coley, 209 Ferguson Street inquired when the Town would be cleaning up the house across the street. The house is a nuisance and the property owner should be made to clean it up. She thanked the Board for fixing the storm drain and clearing the sidewalks on Ferguson Street. Commissioner Hogan replied that she has contacted the property owners and requested they work to clean it up. Commissioner Alston replied the Board is working to put in place procedures to handle these types of nuisances.

Mr. Keith Hamm (Kapt K's Seafood) inquired to Mr. Owen Scott if North Main Street would be closed to facilitate future planned events to promote Littleton. Mr. Scott and Commissioner Hogan responded that the streets would be closed only for the Festival Labor Day weekend and that there is a process to apply for street closure events. Mr. Scott replied the improvements to the Town parking lot would bring curb appeal to all downtown businesses.

**Mayor's Remarks –** Mayor Girdley congratulated the Littleton Lions Club on a successful Littleton Lake Gaston Festival. He congratulated Town Clerk Wanda Clark's son Stephen Shirk on his commitment to the US Marine Corps. And he thanked Buddy Isles, Sr. for his support of the Festival by allowing the use of his new building due to rain for the band on Friday night and the craft vendors on Saturday.

With no further business Commissioner Alston made the motion; seconded by Commissioner Debnam to adjourn the meeting at 5:35 pm. The motion voted and carried unanimously.

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Town Clerk